



Imperial City Council

*Robert Amparano – Mayor
James Tucker – Mayor Pro-Tem
Ida Obeso-Martinez – Council Member
Stacy Mendoza – Council Member
Katherine Burnworth – Council Member*

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

June 19, 2024

Closed Session at 06:00 pm

Open Session at 07:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.

All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, www.cityofimperial.org seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

6:00 P.M. CLOSED SESSION

ROLL CALL

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CITY COUNCIL ADJOURNS INTO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – 54956.7

Title of Position: City Manager

CONFERENCE WITH LEGAL COUNSEL:

EXISTING LITIGATION G.C §54959.9(d)(1)

Name of Case: Arreola et al vs. City of Imperial
Imperial County Superior Court Case No. ECU002355

Name of Case: City of Imperial vs. PCG Mayfield, LP,
Imperial County Superior Court Case No. ECU000568

ANTICIPATED LITIGATION Significant exposure to litigation pursuant to G.C §54956.9(d)(2)

Number of Potential Cases: 1

CITY COUNCIL CONVENES TO OPEN SESSION

7:00 P.M. REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Matters not appearing on the agenda: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

A. PRESENTATIONS:

- A-1. Proclamation presentation for Waste & Recycling Worker’s Week
- A-2. Certificate of Recognition to George Taylor, Republic Services

B. CONSENT AGENDA: All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- B-1. Approval of Claims and Warrants Report
- B-2. Ratification of Letter of Support for the Imperial County Free Library “Play for All” LSTA Grant.
- B-3. Adopt Resolution No. 2024-34, COMMUNITY FACILITIES DISTRICT NO. 2004-1 (VICTORIA RANCH), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025
- B-4. Adopt Resolution No. 2024-35, COMMUNITY FACILITIES DISTRICT NO. 2004-2 (MAYFIELD), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL 2024-25
- B-5. Adopt Resolution No. 2024-36, COMMUNITY FACILITIES DISTRICT NO. 2004-3 (BRATTON DEVELOPMENT), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025
- B-6. Adopt Resolution No. 2024-37, COMMUNITY FACILITIES DISTRICT NO. 2005-1 (SPRINGFIELD), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025.
- B-7. Adopt Resolution No. 2024-38, COMMUNITY FACILITIES DISTRICT NO. 2006-1 (MONTERREY PARK), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025.
- B-8. Adopt Resolution No. 2024-39, COMMUNITY FACILITIES DISTRICT NO. 2006-2 (SAVANNA RANCH), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025

C. PUBLIC HEARINGS (DISCUSSION/ACTION- APPROVE-DISAPPROVE)

- C. 1 Public hearing for the purpose of approving the Engineer’s Report regarding the Imperial Lighting Maintenance District No. 1 (Wildflower and Paseo del Sol); and authorize the levy and collection of assessments commencing in Fiscal Year 2024-2025.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action:

1. Adopt Resolution No. 2024-40, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED TO IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 24-25
2. Adopt Resolution No. 2024-41, AMENDING AND / OR APPROVING THE ENGINEER’S REPORT FOR THE IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2024/2025

- C-2.** Public hearing for the purpose of approving the Engineer’s Report regarding the Imperial Landscape Maintenance District No. 1 (Wildflower and Paseo del Sol) and authorize the levy and collection of assessments commencing in Fiscal Year 2024-2025.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action:

1. Adopt Resolution No. 2024-42, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED TO THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2024/2025
2. Adopt Resolution No. 2024-43, AMENDING AND / OR APPROVING THE ENGINEER’S REPORT FOR THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2024/2025

- C-3.** Public hearing for the purpose of approving the Engineer’s Report regarding the Imperial Landscape Maintenance District No. 2 (Sky Ranch), and authorize the levy and collection of assessments commencing in Fiscal Year 2024-2025.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action:

1. Adopt Resolution No. 2024-44, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED TO THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, FOR FISCAL YEAR 2024/2025
2. Adopt Resolution No. 2024-45, AMENDING AND / OR APPROVING THE ENGINEER’S REPORT FOR THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, FOR FISCAL YEAR 2024/2025

D. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- D-1.** Appointment of one (1) scheduled vacancy to the Library Board of Trustees.

Presenter: Dennis H. Morita, City Manager

Recommended Action: Appoint one (1) board member to the Library Board of Trustees to fill the scheduled vacancy.

D-2. Declaring certain damaged and obsolete Library items as surplus.

Presenter: Ember Haller, Library Administrator

Recommended Action: Approve library items as surplus and authorize staff to sell and dispose.

D-3. Agreement between the City of Imperial and Tyler Technologies for implementation an Enterprise Resource Planning (ERP) software as a service (SaaS).

Presenter: R. Alejandro Estrada, Director of Information Technology

Recommended Action: Approve the agreement between the City of Imperial and Tyler Technologies for an Enterprise Resource Planning (ERP) software as a service (SaaS) in the amount of \$300,000.00.

D-4. Establishing classifications, salary ranges and job descriptions for the positions of Accountant, Building Official, Cybersecurity Administrator, Fleet and Facilities Supervisor and adopting revisions to the Public Services Manager job description.

Presenter: Dennis H. Morita, City Manager

Recommended Action:

1. Approve the classifications, salary ranges and job descriptions for the positions of Accountant, Building Official, Cybersecurity Administrator and Fleet and Facilities Supervisor.
2. Approve and adopt revisions to the existing job description for Public Services Manager.

D-5. Fiscal Year 2022 Operation Stonegarden Grant Program Memorandum of Understanding (MOU).

Presenter: Aaron Reel, Chief of Police

Recommended Action: Approve the Fiscal Year 2022 Operation Stonegarden Grant Program MOU.

D-6. Replacement of the Granulated Activated Carbon (GAC) Filter Media.

Presenter: David Dale, Public Services Director

Recommended Action: Authorize the purchase of the GAC filter media change out in the amount of \$96,000 (plus tax and fees) for the Carbon Columns.

D-7. Review of the Fiscal Year 2025 City Budget and adopt Resolution No. 2024-46, continuing appropriations that provide spending authority for FY24-25.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action: Adopt Resolution No. 2024-46, A RESOLUTION OF THE CITY OF IMPERIAL, CALIFORNIA APPROVING CONTINUING APPROPRIATIONS THAT PROVIDES SPENDING AUTHORITY FOR THE FISCAL YEAR THAT BEGINS ON JULY 1, 2024 AND ENDS ON JUNE 30, 2025, AT THE SAME LEVEL AND AMOUNTS FOR ALL FUNDS AS APPROVED IN THE ADOPTED FISCAL YEAR 2023-2024 CITY BUDGET.

E. REPORTS:

- E-1.** Department Reports
- E-2.** City Manager Report
- E-3.** Mayor and Councilmember Reports

ADJOURNMENT: The next regular scheduled meeting of the Imperial City Council is Wednesday, July 3, 2024.

AFFIDAVIT OF POSTING

I, KRISTINA SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial's website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated: June 14, 2024

KRISTINA SHIELDS
City Clerk