



**CITY OF IMPERIAL**  
 DEPARTMENT OF PARKS AND RECREATION  
 101 E. 4TH STREET, IMPERIAL, CA 92251  
 PHONE: (760) 355-3316  
 EMAIL: PARKS@IMPERIAL.CA.GOV

## FIELD RESERVATION APPLICATION

APPLICANT INFORMATION		
LAST NAME: _____	FIRST NAME: _____	
ORGANIZATION NAME (IF APPLICABLE): _____		
PHYSICAL ADDRESS: _____	CITY: _____	ZIP CODE: _____
MAILING ADDRESS: _____	CITY: _____	ZIP CODE: _____
HOME PHONE: _____	CELL PHONE: _____	WORK PHONE: _____
EMAIL ADDRESS: _____		
LEAGUE PRESIDENT NAME: _____	PUBLIC CONTACT PHONE: _____	
PUBLIC CONTACT EMAIL: _____	WEBSITE: _____	

RESERVATION INFORMATION		
TYPE OF ACTIVITY: <input type="checkbox"/> LITTLE LEAGUE <input type="checkbox"/> TRAVEL BALL <input type="checkbox"/> SOCCER LEAGUE <input type="checkbox"/> OTHER _____		
START DATE: _____	END DATE: _____	PLAYERS AGE RANGE: _____ TO _____ APPROX. # OF PLAYERS: _____
DAY(S) OF USAGE: <input type="checkbox"/> MON <input type="checkbox"/> TUES <input type="checkbox"/> WED <input type="checkbox"/> THURS <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN		
TIME OF USAGE: <input type="checkbox"/> 9:00 AM - 12:00 PM <input type="checkbox"/> 12:30 PM - 3:30 PM <input type="checkbox"/> 4:00 PM - 7:00 PM <input type="checkbox"/> OTHER: _____ TO _____		

RESERVATION LOCATION	
<b>LISTED FIELDS MARKED WITH "*" DO NOT HAVE PUBLIC LIGHTS AVAILABLE ON SITE</b>	
<input type="checkbox"/> CA IRVING SPORTS COMPLEX (14TH & D ST.)	<input type="checkbox"/> EVANS PARK (5TH & M) <input type="checkbox"/> FREDDIE WHITE PARK (4TH & F ST.)
<input type="checkbox"/> JOSHUA TREE PARK (JOSHUA & MORNING GLORY)	<input type="checkbox"/> JOSHUA TREE BASIN (JOSHUA & MORNING GLORY)
<input type="checkbox"/> DEP. ANTHONY REDONDO MEMORIAL PARK* (SANDALWOOD GLEN & BOLEY FIELD)	<input type="checkbox"/> SUNSET PARK* (CHISOLM TRAIL & RODEO DR.)

### ACCEPTANCE OF RESPONSIBILITY, RELEASE, AND LIABILITY

I (WE) ASSUME FULL RESPONSIBILITY FOR ANY DAMAGES TO THE CITY OF IMPERIAL EQUIPMENT AND/OR PROPERTY THAT OCCUR AS A RESULT OF THE REQUESTED USE. FURTHERMORE, I (WE) UNDERSTAND THAT THE CITY OF IMPERIAL, ITS STAFF, AND MEMBERS OF THE PARKS AND RECREATION COMMITTEE, WILL NOT BE HELD LIABLE FOR ANY INJURY OR DAMAGE WHICH MAY OCCUR TO ME, MY GUEST, AND/OR MEMBERS OF THE ABOVE –NAMED ORGANIZATION AND OUR PROPERTY DURING OUR REQUESTED USE OF THE FACILITY. ALL APPLICANTS MUST PROVIDE A CERTIFICATE OF INSURANCE, NAMING THE CITY OF IMPERIAL, ITS AGENTS, SERVANTS AND EMPLOYEES AS ADDITIONAL INSURED, EVIDENCING THE FOLLOWING:

INDIVIDUALS: PERSONAL LIABILITY/HOME OWNERS INSURANCE WITH PER OCCURRENCE AND AGGREGATE LIMITS OF NOT LESS THAN \$300,000.00.

GROUPS: COMMERCIAL GENERAL LIABILITY INSURANCE WITH PER OCCURRENCE AND AGGREGATE LIMITS OF NOT LESS THAN \$1,000,000.00

**NOTE: THE PARKS ARE NOW UNDER VIDEO SURVEILLANCE.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

FOR ASSISTANCE REGARDING ISSUES ON THE DAY OF YOUR RESERVATION, PLEASE CONTACT THE CITY OF IMPERIAL POLICE DEPARTMENT DIRECT LINE AT (760) 355-1158. EMERGENCIES CALL 911.

**FOR OFFICE USE ONLY**

PAYMENT: <input type="checkbox"/> CASH \$ _____	<input type="checkbox"/> CHECK \$ _____	<input type="checkbox"/> CREDIT/DEBIT \$ _____	DEPOSIT: <input type="checkbox"/> MONEY ORDER	DEPOSIT PICK-UP DATE: _____
<input type="checkbox"/> IMPERIAL LITTLE LEAGUE FEE WAIVER # _____	<input type="checkbox"/> MONEY ORDER \$ _____	<input type="checkbox"/> CHECK # _____	GIVEN TO: _____	

COMMENTS: \_\_\_\_\_



## FIELD RESERVATION INFORMATION AND RULES

### LEAGUES AND GROUPS

LIGHTING, FIELD USE, BASES, AND KEY TO RESTROOMS

PRICES ARE FOR THE TERM OF THE AGREEMENT:

FEE PER 7 CONSECUTIVE DAYS	\$500
FEE PER 3 CONSECUTIVE DAYS	\$250
FEE PER 1 DAY	\$150
SEASONAL/LIMITED USE (1 DAY/WEEK) (I.E., DOG TRAINING CLASSES FOR FULL YEAR)	\$150

### CLEANING DEPOSIT

\$100

REFUNDABLE IF PARK FACILITIES ARE CLEANED TO THE SATISFACTION OF THE PARKS SUPERVISOR

CLEANING DEPOSIT MAY BE HELD, BUT IS NOT LIMITED, FOR THE FOLLOWING:

- ALL TRASH NOT LEFT SECURELY IN TRASH RECEPTACLES
- ALL TAPE AND DECORATIONS NOT REMOVED
- VEHICLES IN PARK
- ALCOHOL, CIGARETTES IN PARK
- UNAUTHORIZED USE OF WATER
- UNAUTHORIZED USE OF POWER
- UNRETURNED OR DAMAGED EQUIPMENT

### KEY DEPOSIT

\$20

REFUNDABLE WHEN KEYS ARE RETURNED—KEYS MAY NOT BE DUPLICATED

TO RESERVE A FIELD, THE FOLLOWING MUST ACCOMPANY THIS APPLICATION:

- FEES AND DEPOSITS (IF APPLICABLE)
- PROOF OF INSURANCE
- SIGNED CONTRACT
- ROSTER(S)

### ADDITIONAL INFORMATION:

- IMPERIAL UNIFIED SCHOOL DISTRICT AND IMPERIAL YOUTH ORGANIZATIONS/LEAGUES ARE EXCLUDED FROM THE AFOREMENTIONED FEES. HOWEVER, RESERVATIONS FOR UTILIZATION OF ANY FACILITIES OPERATED BY THE CITY OF IMPERIAL MUST BE MADE.
- FIELDS ARE NOT AVAILABLE FOR RENTAL IN THE MONTHS OF AUGUST AND SEPTEMBER
- OUTSIDE LEAGUES ARE ABLE TO RESERVE A FIELD FROM OCTOBER TO DECEMBER

#### CA IRVING SPORTS COMPLEX

14TH AND D STREET  
 BASEBALL FIELD • RESTROOMS

#### EVANS PARK

5TH AND M STREET  
 PLAYGROUND • GAZEBOS • RESTROOMS  
 BASKETBALL COURT | BASEBALL FIELD

#### FREDDIE WHITE PARK

4TH AND F STREET  
 PLAYGROUND • GAZEBOS • RESTROOMS  
 BASEBALL FIELD

#### JOSHUA TREE PARK

JOSHUA TREE AND MORNING GLORY  
 PLAYGROUND • GAZEBOS • RESTROOMS  
 BASKETBALL COURT • BASEBALL FIELD

#### JOSHUA TREE PARK BASIN

PRACTICE FIELD

#### DEP. ANTHONY REDONDO MEMORIAL PARK

SANDALWOOD GLENN AND BOLEY FIELD  
 PLAYGROUND • GAZEBOS  
 BASKETBALL COURT • WALKING TRAIL  
 \*NO LIGHTS\*

#### SUNSET PARK

CHISOLM TRAIL AND RODEO DRIVE  
 PLAYGROUND • GAZEBOS • RESTROOMS  
 BASKETBALL COURT • SOFTBALL FIELDS  
 \*NO LIGHTS\*