

**MINUTES
CITY COUNCIL MEETING
CITY OF IMPERIAL
OCTOBER 21, 2020**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting included teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

A. CITY COUNCIL CONVENED TO OPEN SESSION

COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO, TUCKER*, AND PECHTL

OTHERS PRESENT: CITY MANAGER MORITA, CITY CLERK JACKSON. ASSISTANT CITY MANAGER BROWN, PUBLIC SERVICES DIRECTOR LOPER*, POLICE CHIEF BARRA*, IT DIRECTOR ESTRADA, COMMUNITY SERVICES DIRECTOR HALLER*, ADMINISTRATIVE SERVICES DIRECTOR GUTIERREZ*, PARKS SUPERINTENDENT LOPEZ*, COMMUNITY DEVELOPMENT DIRECTOR MORA*, AND PLANNER TYLEND*

*remote participation

MAYOR PECHTL called the meeting to order at 7:00 pm and he led the Pledge of Allegiance.

ADJUSTMENTS TO THE AGENDA.

Staff requested item C-3 be tabled.

B. PUBLIC APPEARANCES:

B-1. Matters not appearing on the agenda.

None

B-2. Matters appearing on the agenda.

None

C. CONSENT AGENDA:

C-1. Approval of claims/warrants report.

C-2. Approval of Treasurers' Report for month of September 2020.

C-3. Approval of minutes for meetings of August 21, 2020 and September 2, 2020.

C-4. Continue emergency action for removal of a cluster of eucalyptus trees located along the north side of Neckel Road. (East of Hwy. 86).

Motion by AMPARANO, second by DALE to approve items C-1, C-2, C-4 and withholding warrant 95380 for separate action.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

Motion by AMPARANO, second by DALE to approve warrant 95380 payable to JT Towing.

AYES: AMPARANO, DALE, EUGENIO, AND PECHTL
NOES: NONE
ABSTAIN: TUCKER
ABSENT: NONE MOTION CARRIED 4-0-1

D. ACTION ITEMS:

D-1. SUBJECT: MOU BETWEEN THE IMPERIAL POLICE DEPARTMENT AND THE DRUG ENFORCEMENT ADMINISTRATION.

1. APPROVAL OF MOU BETWEEN CITY OF IMPERIAL POLICE DEPARTMENT AND DRUG ENFORCEMENT ADMINISTRATION FOR FISCAL YEAR 2021

Motion by AMPARANO, second by EUGENIO to approve the MOU.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

D-2. SUBJECT: FACILITY USE AGREEMENT FOR IMPERIAL VALLEY UNITED SOCCER ASSOCIATION (IVUSA).

1. APPROVAL OF FACILITY USE AGREEMENT FOR IVUSA.

Motion by AMPARANO, second by EUGENIO to approve the facility use agreement.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

D-3. SUBJECT: FACILITY USE AGREEMENT FOR TIGER FOOTBALL CLUB.

1. APPROVAL OF FACILITY USE AGREEMENT FOR TIGER FOOTBALL CLUB.

Motion by DALE, second by AMPARANO to approve the facility use agreement and to waive fees.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

D-4. SUBJECT: HOUSING ELEMENT PREPARATION 6TH CYCLE.

1. AWARD CONTRACT TO HOWES, WEILER, LANDY CONSULTING SERVICES IN THE AMOUNT OF \$68,150.

Motion by EUGENIO, second by DALE to award contract to Howes, Weiler, Landy Consulting.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

D-5. SUBJECT: LA BRUCHERIE ROAD WIDENING PROJECT FROM ATEN BLVD. TO TRESHILL RD.

1. REQUESTING ADDITIONAL FUNDING IN THE AMOUNT OF \$33,500. TO MATCH THE 25 PERCENT INDIRECT PIPELINE FUND OF ELIGIBLE PIPELINE COSTS OF IID'S APPROVED COST ESTIMATE FOR DESIGN AND CONSTRUCTION TO PIPELINE A PORTION OF DAHLIA CANAL LOCATED BETWEEN ATEN BLVD. TO TRESHILL RD.

Motion by AMPARANO, second by DALE to approve the additional funding.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: TUCKER

ABSENT: NONE

MOTION CARRIED 4-0-1

D-6. SUBJECT: UPDATE OF COVID-19 PANDEMIC.

Assistant City Manager Brown provided update. New state guidelines have been announced that include personal care services can now open along with pro sporting events to take place both with modifications. Last Friday was the first night that open air dining was allowed to be held in the city. The participating restaurants were all busy. So far the city has spent \$276,798.00 in response to Covid.

E. REPORTS:

E-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

Eugenio reported that she attended the outdoor dining last Friday. Ms. Eugenio read an email from a resident who wishes to remain anonymous. The resident expressed his disappointment with the city continuing to assess penalties and late fees on unpaid utility bills during the pandemic.

Amparano reported that he attended the outdoor dining Friday night. He was glad to see that restaurants were busy. Mr. Amparano apologized for missing the groundbreaking event yesterday due to scheduling conflicts.

Mayor Pechtl echoed the comments from Friday night. Mayor Pechtl was honored to represent the city at the groundbreaking event for the new businesses at the north end of Imperial Avenue. A video was shown of the event.

E-2. SUBJECT: CITY MANAGER REPORT.

None.

E-3. SUBJECT: DEPARTMENT REPORTS.

Parks Superintendent Lopez informed Council that the city will have a booth at the Tucker Open Air market to conduct citizen outreach for the park project.

Sgt. Sheffield reported that officers are now certified in the use of tasers.

Mr. Haugh, NAF provided an update on activities taking place at the base. There are several squadrons undergoing training here.

CITY COUNCIL MEETING ADJOURNED AT 8:00 P.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, NOVEMBER 4, 2020 AT 7:00 P.M.

**MINUTES
CITY COUNCIL MEETING
CITY OF IMPERIAL
NOVEMBER 4, 2020**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
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A. CITY COUNCIL CONVENED TO CLOSED SESSION AT 6:00 PM

A-1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATOR 54957.6

Agency Negotiator: City Manager
Employee Organization: Teamsters Local No. 542

**A-2. SUBJECT: PUBLIC EMPLOYEE APPOINTMENT. 54957 (b) (1)
TITLE: City Attorney**

**A-3. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC54954.5 (e))
TITLE: City Manager**

CITY COUNCIL ADJOURNED CLOSED SESSION

B. CITY COUNCIL CONVENED TO OPEN SESSION

**COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO, TUCKER, AND
PECHTL**

**OTHERS PRESENT: CITY MANAGER MORITA, ASSISTANT CITY MANAGER
BROWN, CITY CLERK JACKSON, PUBLIC SERVICES
DIRECTOR LOPER*, FIRE CHIEF ESTRADA*, POLICE CHIEF
BARRA*, IT DIRECTOR ESTRADA, COMMUNITY SERVICES
DIRECTOR HALLER*, ADMINISTRATIVE SERVICES
DIRECTOR GUTIERREZ*, COMMUNITY DEVELOPMENT
DIRECTOR MORA*, PARKS SUPERINTENDENT LOPEZ*, SGT
SHEFFIELD***

***REMOTE PARTICIPATION**

MAYOR PECHTL called the meeting to order at 7:03 pm and he led in the Pledge of Allegiance.

ADJUSTMENTS TO THIS AGENDA

City Manager MORITA announced that an item needing action arose subsequent to the posting of the agenda. It is requested that council consider adding to the agenda an emergency situation at the water treatment plant.

Motion by AMPARANO, second by DALE to add to the agenda the item of the emergency at the water treatment plant.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

It was announced that no reportable action was taken.

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda.

Ric Brown developer of the Imperial Village Senior apartment project gave an update on the project. He anticipates that ground breaking should take place in spring of 2021.

C-2. Matters appearing on the agenda.

Councilman Amparano stated he received an email and will read it when item E-5 is considered.

D. CONSENT AGENDA:

D-1. Approval of claims/warrants report.

D-2. Approval of minutes for meetings of August 21, 2020 and September 2, 2020.

D-3. Continue emergency action for removal of a cluster of eucalyptus trees located along the north side of Neckel Road. (East of Hwy. 86).

D-4. Declaration of X26 Taser Cartridges and Batteries as surplus and authorization to donate to Westmorland Police Department.

D-5. Approval of disbursement of funds for the annual Aqua Metric/Sensus Service Agreement in the amount of \$23,651.55.

D-6. Award contract to Howes, Weiler, Landy Planning and Engineering for preparation of the Rezoning, Up-zoning, and General Plan Amendments for various sites to be determined within the City in efforts to accelerate housing production.

Motion by AMPARANO, second by EUGENIO to approve the consent agenda as presented.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

E. ACTION ITEMS:

E-1. SUBJECT: FIELD RESERVATION AND USAGE FEES.

1. PROVIDE DIRECTION TO STAFF.

Parks Superintendent Lopez provided cost breakdown for maintenance and care of fields along with lighting costs, irrigation, replacement of sprinklers and other equipment. Reviewed the current fees that

the city charges for the use of fields. He also addressed the requirement of having a facility use agreement for each team/club in place.

There was Council discussion on the possibility of retrofitting lights to LED lights and to place all parks on programmable lighting.

Motion by DALE, second by TUCKER adhere to posted fee schedule.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-2. SUBJECT: FACILITY USE AGREEMENT – FIELD OF NINE.

1. APPROVAL OF FACILITY USE AGREEMENT FOR FIELD OF NINE BASEBALL.

Motion by TUCKER, second by DALE to approve the facility use agreement.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-3. SUBJECT: FACILITY USE AGREEMENT – HEAVY HITTAZ BASEBALL.

1. APPROVAL OF FACILITY USE AGREEMENT FOR HEAVY HITTAZ BASEBALL.

Motion by TUCKER, second by DALE to approve the facility use agreement.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-4. SUBJECT: ATEN BOULEVARD & CROSS ROAD INTERSECTION IMPROVEMENTS (BID 2020-03).

1. APPROVAL OF BALANCING CHANGE ORDER.
2. ACCEPTANCE OF WORK COMPLETED.
3. AUTHORIZE CITY CLERK TO FILE NOTICE OF COMPLETION.

Motion by AMPARANO, second by TUCKER to approve the balancing change order, accept the work as completed, and file the Notice of Completion.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-5. SUBJECT: TRAFFIC CONCERNS AT THE INTERSECTION OF NECKEL ROAD AND CANON DRIVE.

Councilman Amparano read email he received from a resident regarding the intersection of Monterrey and Brewer. Stated this is a “blind intersection”. It was reported that another vehicle accident happened at this location in recent days.

1. REVIEW TRAFFIC COMMISSION RECOMMENDATION AND DIRECT STAFF REGARDING PLACEMENT OF A 4-WAY STOP AT THE INTERSECTION OF CANON DRIVE AND NECKEL ROAD.

Motion by AMPARANO, second by DALE to approve the placement of stop signs at the intersection of Canon Drive and Neckel Road.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

E-6. SUBJECT: IMPERIAL POLICE DEPARTMENT POLICY AMENDMENT.

1. APPROVAL TO AMEND CURRENT IPD POLICY 1023.3 – TATTOOS.

Motion by AMPARANO, second by DALE to approve the amendment to the IPD policy.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

E-7. SUBJECT: CHRISTMAS IN A SMALL TOWN – DECEMBER 12, 2020.

1. AUTHORIZATION OF IMPERIAL CHAMBER OF COMMERCE TO HOLD “CHRISTMAS IN A SMALL TOWN” CHRISTMAS MARKET ON CITY STREETS ON DECEMBER 12, 2020 FROM 9:00 AM TO 3:00 PM CONTINGENT UPON THE APPROVAL OF THE IMPERIAL COUNTY PUBLIC HEALTH DEPARTMENT.

Motion by TUCKER, second by DALE to allow the Chamber of Commerce to hold Christmas in a Small Town as requested.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

2. AUTHORIZATION OF STREET CLOSURES AFFECTING IMPERIAL AVENUE FROM 6TH STREET THROUGH 9TH STREET AND BARIONI BOULEVARD FROM “H” STRET TO IMPERIAL AVENUE FROM 5:30 AM UNTIL 5:00 PM ON DECEMBER 12, 2020.

Motion by DALE, second by AMPARANO to allow the closure streets as requested.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

3. AUTHORIZATION TO PROVIDE CITY RESOURCES AS REQUIRED AND REQUESTED BY THE IMPERIAL CHAMBER OF COMMERCE TO BE REIMBURSED BY THE CHAMBER NOT TO EXCEED \$3600.00.

Motion by DALE, second by TUCKER to provide city resources as required at a cost not to exceed \$3,600.00.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

E-8. SUBJECT: CITY ATTORNEY PROFESSIONAL SERVICES.

1. APPROVAL OF AGREEMENT BETWEEN CITY OF IMPERIAL AND GEOFFREY P. HOLBROOK FOR CITY ATTORNEY PROFESSIONAL SERVICES.

Motion by DALE, second by TUCKER to approve the agreement with Geoffrey Holbrook.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

E-9. SUBJECT: DISCUSSION/ACTION: UPDATE OF COVID-19 PANDEMIC.

ACM Brown reported on current case numbers, the open air dining continues, and the city has completed the 2nd round of business grant applications. The County Health Department will hold its 2nd drive-through clinic for flu shots this coming Saturday at the fairgrounds.

E-10. SUBJECT: DECLARE EMERGENCY AT THE WATER TREATMENT PLANT PIPING GALLERY.

1. APPROVAL OF RESOLUTION NO. 2020-60, A RESOLUTION DECLARING AN EMERGENCY, AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS MAY BE NECESSARY IN RESPONSE THERETO AND RATIFYING ACTION TAKEN TO DATE.

Motion by TUCKER, second by DALE to approve Resolution No, 2020-60.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

F. REPORTS:

F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

Amparano requested that the item of the Brewer/Monterrey Park intersection be brought back to Council.

Eugenio stated she is excited to see projects taking place at city parks

F-2. SUBJECT: CITY MANAGER REPORT.

Morita commented on Halloween drive through event. City Staff has traffic control well-coordinated for events taking place in the city.

Brown announced the "Fall Clean-up" event will be held on November 14th at the fairgrounds from 7:00 am to 3:00 pm.

F-3. SUBJECT: DEPARTMENT REPORTS.

Haller reported that the Halloween drive through at library was well attended. Staff handed out 530 treat bags to participants.

Lopez provided update on the playground resurfacing project

Barra reported that IPD officers are participating in the "No shave November" fund raiser for the Cancer Resource Center.

Haugh NAF provided and update on base activities.

Jackson gave a brief update of the November 3, 2020 election. Will continue to monitor election results as they come in.

CITY COUNCIL MEETING ADJOURNED AT 8:51 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, NOVEMBER 18, 2020 AT 7:00 P.M.