

DATE SUBMITTED 01/29/25
 SUBMITTED BY Police Department
 DATE ACTION REQUIRED 02/05/25

COUNCIL ACTION
 PUBLIC HEARING REQUIRED
 RESOLUTION
 ORDINANCE 1ST READING
 ORDINANCE 2ND READING
 CITY CLERK'S INITIALS

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: APPROVAL OF FEE INCREASE STUDY REPORT	
DEPARTMENT INVOLVED: Police	
BACKGROUND/SUMMARY: The City of Imperial Police Department provides essential public safety services, including traffic enforcement, accident response, special event security, and administrative tasks. The administrative tasks are handled by the Imperial Police Department records staff and vary in complexity and time dedication. The attached fee study evaluates current service fees and proposes adjustments based on the actual time committed to tasks and the associated salary and benefit cost. The report addresses proposed increases to parking fines, which have remained unchanged for nearly two decades, along with a fee schedule which incorporates the department's Live Scan option. Please see the attached Fee Study report, and Resolution 2025-03.	
FISCAL IMPACT: Increase in revenues generated from services.	FINANCE INITIALS _____
STAFF RECOMMENDATION: Approve	DEPT. INITIALS <u>MS 2/4/25</u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>JHM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED (<input type="checkbox"/>) REJECTED (<input type="checkbox"/>) DISAPPROVED (<input type="checkbox"/>) DEFERRED (<input type="checkbox"/>) REFERRED TO:

RESOLUTION NO. 2025-03

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL
AMENDING THE ADMINISTRATIVE CITATION SCHEDULE OF
FINES TO ESTABLISH AND UPDATE FINES FOR VIOLATIONS OF
THE CITY OF IMPERIAL MUNICIPAL CODE RELATED TO POLICE
DEPARTMENT FINES**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF IMPERIAL:

SECTION 1. STANDARD FINE: Except as otherwise specifically set forth below, the administrative citation fine amount for a first violation of the City of Imperial municipal Code shall be Twenty-Five and no/100 Dollars (\$25.00).

SECTION 2. NON-STANDARD FINES: The administrative citation fine amounts set forth below are hereby established for violation(s) of the City of Imperial Municipal Code sections listed in **Attachment A**, which is incorporated as if fully set forth herein by this reference.

SECTION 3. Except as otherwise specifically set forth in Section 2 above, the fine amount for a second violation of the same Municipal Code section by the same person within a thirty-six (36) month period shall be and equal one hundred twenty-five percent (125%) of the fine amount listed in this Resolution for a first violation of that Municipal Code section at the time of the second violation.

SECTION 4. Except as otherwise specifically set forth in Section 2 above, the fine amount for a third and subsequent violation of the same Municipal Code section by the same person within a thirty-six (36) month period shall be and equal one hundred fifty percent (150%) of the fine amount listed in this Resolution for a first violation of that Municipal Code section at the time of the third or, as applicable, subsequent violation.

SECTION 5. Any fine amount imposed pursuant the City of Imperial Municipal Code and this Resolution shall be deemed delinquent if it is not paid in accordance with the terms and provisions the Code. Any person who fails to pay to the City the amount of any fine imposed pursuant to the provisions the City of Imperial Municipal Code and this Resolution on or before the date that fine amount is due shall be liable for the payment of an additional delinquency penalty. The delinquency penalty is equal to ten percent (10%) of the amount of the fine due to the City, or ten percent (10%) of the amount of the fine remaining unpaid to the City if a portion of the fine amount was timely paid. Interest shall accrue on all delinquent fine amounts, exclusive of delinquency penalties, at the rate of one half of one percent per month, pro rata, of the total delinquent fine amount, from the date the fine amount becomes delinquent until the date that all delinquent fine amounts are paid to the City.

APPROVED, PASSED, AND ADOPTED at a regular meeting of the Imperial City Council this 5th day of February 2025.

JAMES TUCKER,
Mayor

ATTEST:

KRISTINA SHIELDS,
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-03 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 5th of February, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on February 5, 2025.

KRISTINA SHIELDS,
City Clerk

POLICE FEE SCHEDULE		CURRENT FEE	NEW FEE
1	VEHICLE RELEASE	\$ 150	\$ 175
2	CRIME REPORT / LOG	\$ 10	\$ 10
3	COPY OF CITATION	\$ 10	\$ 10
4	FINGERPRINTS	\$ 25	\$ 30
6	TICKET SIGN-OFF (OtherAgency)	\$ 15	\$ 15
7	CRIMINAL HISTORY LETTER	\$ 25	\$ 35
8	RECORD RESEARCH PER HR	\$ 25	\$ 50
9	REPRINT PHOTOS	\$ 20	\$ 20
10	LOUD SPEAKER PERMIT	\$ 10	\$ 10
11	ASSEMBLY PERMIT	\$ 5	\$ 10
12	VIN VERIFICATION	\$ 20	\$ 30
13	REPO RELEASE FEE	\$ 15	\$ 15
14	DUI - CONVICTION	\$ 400	\$ 490
15	LOCAL RECORD CHECK	\$ 15	\$ 25
16	ALARM PERMIT	\$ 25	\$ 25
17	ABC LICENSE - LETTER	\$ 25	\$ 30
275	CIVIL WITNESS FEES	\$ 275	\$ 275
ADDING			
	9-1-1 Hang-Up	\$ -	\$ 35
	CCW Initial Permit	\$ -	\$ 400
	CCW Initial / Bi-Annual Renewal	\$ -	\$ 100
	TRAFFIC / PARKING CONTROL	\$ -	\$ 100
	False Alarms	\$ 25	\$ 25
	False Alarms	\$ 35	\$ 35
	Background Check (Non-Public safety)	\$ -	\$ 20
	Solicitors Permit		\$ 25

***Approved by City Council 3/2/2005.*

***Fee schedule approved by City Council
8/20/08*

Resolution 2008-53

Revised 01/03/2018

ANIMAL CONTROL		FEE	FINE
2	FAILURE TO OBTAIN LICENSE BY COMMERCIAL ANIM. ESTABLISHMENT		\$ 150
3	UNSPAYED FEMALE/NON-NEUTERED MALE	\$ 10	
4	SPAYED FEMALE / NEUTERED MALE	\$ 25	
5	TRANSFER OF LICENSE FEE	\$ 4	
6	FAILURE TO VACCINATE		\$ 50
7	FAILURE TO QUARANTINE		\$ 150
8	ANIMAL CARE & BOARDING (PER OFFENSE / NO EXCEED \$100 PER ANIMAL)	25\$	
9	QUARANTINE COST PER DAY (PER DAY / MAX 14 DAYS)		\$ 25
10	*DOG AT LARGE* CLAIM		
11	1ST OFFENSE + BOARDING		\$ 35
12	2nd OFFENSE + BOARDING		\$ 70
13	3rd OFFENSE + BOARDING		\$ 140
14	INTERFERENCE WITH ANIMAL CONTROL OFC.		\$ 50
15	CRUELTY TO ANIMALS		50-500
16	DISTURBING THE PEACE		\$ 35
17	PUBLIC NUISANCE		\$ 50

ADDING

	CAT TRAP RENTAL (5 DAYS)	\$ 40	
	DECEASED ANIMAL / REMOVED FROM PRIVATE PROPERTY	\$ 50	

PARKING	Code \$	1st OFFENSE	2nd OFFENSE	3rd OFFENSE	CAP	NEW	LATE FEE
PARKING CITATION (Per Violation)							
WARNING CITATION (CLEARLY MARKED)	VARIABLES	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	CVC \$						
DISABLED PERSONS PARKING	CVC 22507.8	\$ 421.00	\$ 625.00	\$ 825.00	\$ 825.00	\$ 25.00	\$ 25.00
DISABLED PERSONS PLACARD FEE	CVC 22507.9						\$ 25.00
FIRE LANE	CVC 22500.1	\$ 80.00	\$ 160.00	\$ 240.00	\$ 240.00	\$ 25.00	\$ 25.00
RED CURB/POSTED SIGNS/ZONE ETC.	CVC 21113(a)	\$ 80.00	\$ 160.00	\$ 240.00	\$ 240.00	\$ 25.00	\$ 25.00
PARKED IN CROSS WALK	CVC 22500(B)					\$ 55.00	\$ 25.00
BLOCKING DRIVEWAY	CVC 22500(E)					\$ 55.00	\$ 25.00
SIDEWALK	CVC 22500(f)					\$ 55.00	\$ 25.00
BIKE LANE	CVC 21209(A)					\$ 55.00	\$ 25.00
OBSSTRUCTING TRAFFIC	CVC 22500(G)					\$ 55.00	\$ 25.00
BUS ZONE	CVC 22500(J)					\$ 250.00	\$ 25.00
INVALID/EXPIRED TABS	CVC 5204					\$ 25.00	\$ 25.00
DOUBLE PARKED	CVC 25500(H)					\$ 55.00	\$ 25.00
PARKED AT DISABLED CURB CUT	CVC 22500(L)					\$ 350.00	\$ 25.00
PARKED IN FRONT OF FIRE HYDRANT	CVC 22514					\$ 80.00	\$ 25.00
PARKING NEAR RAMP FOR HANDICAPPED	CVC 22522					\$ 350.00	\$ 25.00
PARKED IN RESERVED SPACE	CVC 21113(A)					\$ 150.00	\$ 25.00
PERMIT TIME LIMIT EXCEEDED	CVC 21113 (A)					\$ 55.00	\$ 25.00
VEHICLE MUST BE ACTIVELY CHARGING	CVC 21113 (A)					\$ 55.00	\$ 25.00
MISUSE OF DISABLED PLATE/PLACARD	CVC 22511.56					\$ 350.00	\$ 25.00
VEHICLE PARKED IN TWO SPACES	CVC 21113 (A)					\$ 55.00	\$ 25.00
DISPLAY TWO LICENSE PLATES	CVC 5200					\$ 25.00	\$ 25.00
	CITY CODE \$						
RV PARKING	13-84	\$ 100.00	\$ 250.00	\$ 500.00	\$ 2,500.00	\$ 25.00	\$ 25.00
OVERSIZED VEHICLES	13-79					\$ 55.00	\$ 25.00
PARKING WITHIN PARKWAY/Front YARD	13-30					\$ 55.00	\$ 25.00
PARKING IN EXCESS OF 120 HOURS	13-31					\$ 55.00	\$ 25.00
PROHIBITED PARKING (SALE/REPAIR)	13-32					\$ 85.00	\$ 25.00
PARKING ADJACENT TO SCHOOLS	13-33					\$ 55.00	\$ 25.00
PROHIBITED ON NARROW STREETS	13-34					\$ 55.00	\$ 25.00
PROHIBITED IN LOCATIONS (GENERAL)	13-35					\$ 55.00	\$ 25.00
EMERGENCY PARKING SIGNS	13-36					\$ 85.00	\$ 25.00
RESTRICTED (STREET SWEEPING)	13-37					\$ 25.00	\$ 25.00
PARK W/IN MARKINGS	13-38					\$ 55.00	\$ 25.00
PARKING IN AN ALLEY	13-39					\$ 55.00	\$ 25.00
LOADING OR UNLOADING ONLY	13-44					\$ 55.00	\$ 25.00
PASSENGER LOADING ZONE ONLY	13-45					\$ 55.00	\$ 25.00
STANDING IN ROADWAYS	13-48					\$ 55.00	\$ 25.00

*The 25.00 penalty fee amount includes the \$12.50 State Fee. If corrected in time allotted by the California Vehicle Code, the civil penalty shall be reduced to 10.00 and the State fee assessed shall be \$5.00

**The 55.00 penalty fee pertains to public access Electric Vehicle (EC) charging stations only.