

DATE SUBMITTED 03/09/2022  
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR  
 DATE ACTION REQUIRED 03/16/2022

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION (x)  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS AB

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION:  
 APPLICATION TO OBTAIN FUNDING PER THE *CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT OF 2021* (CRRSAA PROGRAM) FOR THE PURCHASE OF TWO (2) 2022 FORD F-150® CREW CAB PICKUP TRUCKS TO BE PROGRAMMED IN THE FEDERAL FISCAL YEARS 2022-2023 VIA RESOLUTION NO. 2022-19.

1. APPROVE RESOLUTION NO. 2022-19.
2. AUTHORIZE STAFF TO SUBMIT CRRSAA RPOGRAM APPLICATION TO ICTC.

DEPARTMENT COMMUNITY DEVELOPMENT  
 INVOLVED:

**BACKGROUND/SUMMARY:**

City staff has been working with the Imperial County Transportation Commission (ICTC) on obtaining funds from the crrsaa program of 2021.

The Imperial County was allocated a total of \$842,182.00 which was then distributed to all its jurisdictions based on population and maintained mileage. The City of Imperial is to receive \$69,255.00 based on the distribution criteria as shown in **Attachment A**. Each agency is to submit a project or expenditure plan to ICTC for approval prior to obtaining funds. Funding amounts for cities that do not submit an expenditure report will be evenly distributed among the other agencies.

The Community Development Department is proposing to utilize the **CRRSAA** program funds on purchasing two (2) 2022 Ford F-150® crew cab pickup trucks which will be used in daily engineering projects. Due to the numerous projects being handled by the department, the need of vehicles which provide versatility and safety are priority not only for hauling inspection tools and supplies, but also improvement plans and contract documents, taking also in consideration that pickup trucks have are able to drive through construction sites without damaging the vehicle or getting stuck in the mud to ease.

Therefore, the city will submit the application to use said **CRRSAA** program funds for the purchase of above-described work vehicles for the Community Development Department. Project applications will be reviewed and approved by Imperial County Transportation Commission (**ICTC**) committee and submitted to the Technical Advisory Committee (**TAC**) for approval.

The preliminary cost estimate per unit is \$38,182.25, being the total project cost **\$76,364.50** to be paid with CRRSAA program and local funds as follows:

CRRSAA Program = \$ 69,255.00  
 CITY = \$ 7,109.50 [ \$3,839.13 (LTA) + \$3,270.37 (General Fund) ]

FISCAL IMPACT: <b>\$7,109.50</b> from LTA Measure D and General funds	ADMIN SERVICES SIGN INITIALS _____
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STAFF RECOMMENDATION: 1. Approval of Resolution No. 2022-19. 2. Authorizing Staff to submit CRRSAA Application to ICTC	DEPT. INITIALS <u>OM</u>
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MANAGER'S RECOMMENDATION: <p align="center"><u>approve</u></p>	CITY MANAGER'S INITIALS <u>ABM</u>
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MOTION:

SECONDED:	APPROVED ( )	REJECTED ( )
AYES:	DISAPPROVED ( )	DEFERRED ( )
NAYES:		
ABSENT:	REFERRED TO:	

Upon CRRSAA fund distribution approval by the ICTC Commission on February 23, 2022, the following is the Distribution Plan for CRRSAA funds:

**Flat Distribution for Jurisdictions with less than 10,000 population Plan Option #2**

JURISDICTION	2020 TOTAL POPULATION	2020 MAINTAINED MILEAGE	FLAT ALLOCATION	Dec-21 ALLOCATION	SUB TOTAL ALLOCATION	TOTAL ALLOCATION
Brawley	27,175	87.47		\$ 93,633	\$ 93,633	\$ 93,633
Calexico	40,796	97.43		\$ 138,988	\$ 138,988	\$ 138,988
Callipatria			\$ 50,000		\$ 50,000	\$ 50,000
El Centro	44,841	136.51		\$ 154,138	\$ 154,138	\$ 154,138
Holtville			\$ 50,000		\$ 50,000	\$ 50,000
Imperial	19,876	80.55		\$ 69,255	\$ 69,255	\$ 69,255
Westmorland			\$ 50,000		\$ 50,000	\$ 50,000
County of Imperial	35,331	2,572.15		\$ 236,168	\$ 236,168	\$ 236,168
<b>Total</b>	<b>168,019</b>	<b>2,974.11</b>	<b>\$ 150,000.00</b>	<b>\$ 692,182</b>	<b>\$ 842,182</b>	<b>\$ 842,182</b>

**Option #2**-Flat Distribution for Jurisdictions with less than 10,000 population Plan, with the caveat if any City or the County do not have projects to submit, their amount would be equally distributed to the other member agencies.

This is an information item and no action is required during the TAC meeting. However, project submittals must be submitted by TAC members to ICTC staff. Please submit a CRRSAA funds letter and application to Marlene Flores and Virginia Mendoza at [marleneflores@imperialctc.org](mailto:marleneflores@imperialctc.org) and [virginiamendoza@imperialctc.org](mailto:virginiamendoza@imperialctc.org) by 5:00 p.m. Friday, March 11, 2022.

Sincerely,

*Virginia Mendoza*  
 VIRGINIA MENDOZA  
 Program Manager

**BEFORE THE CITY OF IMPERIAL  
RESOLUTION NO. 2022-19**

IN THE MATTER OF:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL APPROVING AN APPLICATION SUBMISSION TO OBTAIN FUNDING PER THE ***CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) PROGRAM OF 2021***

**WHEREAS**, the City of Imperial is able to apply for and receive Federal and State funding including ***CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) PROGRAM*** of 2021 funds; and

**WHEREAS**, AB 1012 requires that state and federal funds be expended in a timely manner; and

**WHEREAS**, the City of Imperial desires to ensure that its project are delivered in a timely manner to avoid losing funds for non-delivery; and

**WHEREAS**, it is understood by the City of Imperial that failure for not meeting project milestone dates for any phase of a project may jeopardize federal or state funding to the Region; and

**WHEREAS**, the City of Imperial will submit an application for the purchase of two (2) 2022 Ford F-150® Crew Cabs with an estimated cost per unit of \$38,182.25, being the total project cost ***\$76,364.50***; and

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Imperial hereby agrees to ensure that all project milestone schedules for all project phases will be met or exceeded, and:

- a. The opportunity for public comment was provided at a public meeting;
- b. Local funds in the amount of ***\$7,109.50*** from Circulation and LTA Measure D funds will be used to leverage the federal funds for the project;
- c. Project is consistent with circulation element of the agency's general plan planning process;
- d. Project is consistent with the adopted pavement management plan.
- e. The City Attorney is authorized to make minor typographical changes to this Resolution that does not change the substance of this Resolution;

**BE IT FURTHER RESOLVED**, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Imperial County Transportation Commission Policy Board to terminate an agency's project and reprogram Federal/State funds as deemed necessary.

**THE FOREGOING RESOLUTION** was passed and adopted by the City Council of the City of Imperial on \_\_\_\_\_, 2022.

AYES:  
NOES:  
ABSTAIN:  
ABSENT

Signed: \_\_\_\_\_  
Geoffrey Dale, Mayor

ATTEST:

Signed: \_\_\_\_\_  
Dennis Morita, City Clerk

**Attachment B**



4480 CHINO HILLS PARKWAY, CHINO CA 91710  
FLEET OFFICE (909) 325-8100 FLEET FAX (909) 203-5707

**COMMERCIAL VEHICLE PURCHASE INVOICE**

SOLD TO: CITY OF IMPERIAL DATE: 2/2/2022  
420 S. IMPERIAL AVE.  
IMPERIAL, CA. 92251  
PHONE: \_\_\_\_\_  
PO NUMBER: \_\_\_\_\_

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YEAR: 2022 MAKE: FORD MODEL: F-150 CREW CAB  
VIN: \_\_\_\_\_ STOCK NUMBER: \_\_\_\_\_ ORDER# L168

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TERMS:  
NET: 30 DAYS NET DUE \$: 38,182.25  
MUST BE RECEIVED NO LATER THAN: TBD

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DELIVERY RECEIPT:  
I ACKNOWLEDGE THE RECEIPT OF THE ABOVE VEHICLE:

PAYABLE TO: **CHINO HILLS FORD**  
**4880 CHINO HILLS PKWY**  
**CHINO, CA 91710**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
FORD FLEET #: \_\_\_\_\_  
RESALE #: \_\_\_\_\_  
R.S. #: \_\_\_\_\_  
BID #: \_\_\_\_\_  
FLEET MANAGER CONTACT: \_\_\_\_\_

SALES PRICE: \$35,315  
SALES TAX: \$2,743.50  
LICENSE FEE: \$38.75  
DOCUMENT FEE: \$85  
SUB TOTAL: \$38,182.25  
LESS TRADE: \_\_\_\_\_  
LESS DOWN: \_\_\_\_\_  
LESS REBATE: \_\_\_\_\_  
NET DUE: \$38,182.25



Preview Order L168 - W1C - 4x2 SuperCrew: Order Summary Time of Preview: 02/01/2022 15:40:10

Dealership Name: Chino Hills Ford

Sales Code : F71104

Dealer Rep.	Leonel Gonzalez	Type	Fleet	Vehicle Line	F-150	Order Code	L168
Customer Name	city imperial	Priority Code	K1	Model Year	2022	Price Level	230

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X2 SUPERCREW - 145	\$37700	ELEC TEN-SPEED AUTO W/TOW MODE	\$0
145 INCH WHEELBASE	\$0	.245/70R 17 BSW ALL-SEASON	\$0
TOTAL BASE VEHICLE	\$37700	3.55 RATIO REGULAR AXLE	\$0
OXFORD WHITE	\$0	6250# GVWR PACKAGE	\$0
VINYL 40/20/40 FRONT SEAT	\$0	CA NEW MTR VEHICLE BOARD FEES	\$0
MEDIUM DARK SLATE	\$0	FRONT LICENSE PLATE BRACKET	\$0
EQUIPMENT GROUP 101A	\$920	50 STATE EMISSIONS	\$0
.XL SERIES	\$0	FLEX FUEL VEHICLE	\$0
.XL POWER EQUIPMENT GROUP	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.CRUISE CONTROL	\$0	FUEL CHARGE	\$0
.REVERSE SENSING SYSTEM	\$0	PRICED DORA	\$0
.17" SILVER STEEL WHEELS	\$0	ADVERTISING ASSESSMENT	\$0
3.3L V6 PFDI	\$0	DESTINATION & DELIVERY	\$1695
TOTAL BASE AND OPTIONS			MSRP \$40315
XL HIGH DISCOUNT			\$-750
TOTAL			\$39565

ORDERING FIN: QM715 END USER FIN: QM715

Customer Name:  
Customer Address:

Customer Email:  
Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*