

DATE SUBMITTED 04/09/25
 SUBMITTED BY PUBLIC SERVICES
 DATE ACTION REQUIRED 04/16/25

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: PAVEMENT REHAB PROJECT (BID 2024-08)

1. ACCEPT PROJECT AS COMPLETED
2. APPROVE FILING OF NOTICE OF COMPLETION WITH COUNTY RECORDERS OFFICE
3. AUTHORIZE RELEASE AND PAYMENT OF 5% RETENTION

DEPARTMENT INVOLVED: PUBLIC SERVICES

BACKGROUND/SUMMARY:

On September 18, 2024, City Council awarded the contract to ROVE Engineering for the Pavement Rehabilitation project (BID 2024-08) in the amount of \$3,999,999.00. Work under this project consisted of furnishing all materials, equipment, tools, labor, and incidentals to successfully complete the road rehabilitation improvements along various roads throughout the City of Imperial. Overall project was completed January 2025.

During the duration of the project additional City streets and City parking lot facilities were added to the scope of work. Additional segments resulted in a cost change of \$839,904.08 for an overall project cost of \$4,239,803.08. Total project cost is inclusive of 5% retention in the amount of \$211,990.15.

Staff is requesting City Council accept this project as “complete”, allow the filing of Notice of Completion and authorize release and payment of 5% retention in the amount of \$211,990.15.

FISCAL IMPACT: \$4,239,803.08 Account 54-847-5208 (Capital Improvement Project)	FINANCE INITIALS <div style="text-align: right; font-size: 1.5em;"><u>JMS</u></div>
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STAFF RECOMMENDATION: It is the department’s recommendation for City Council to accept this project as complete, approve the filing of notice of completion and authorize release and payment of 5% retention.	DEPT. INITIALS <div style="text-align: right; font-size: 1.5em;"><u>JMS</u></div>
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MANAGER’S RECOMMENDATION: <div style="text-align: center; font-size: 1.2em;"><u>approve</u></div>	CITY MANAGER’S INITIALS <div style="text-align: right; font-size: 1.5em;"><u>JMS</u></div>
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MOTION:

SECONDED:	APPROVED ()	REJECTED ()
AYES:	DISAPPROVED ()	DEFERRED ()
NAYES:		
ABSENT:	REFERRED TO:	



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April 10, 2025

City of Imperial
400 South Imperial Ave, Suite 101
Imperial, CA 92251

RE: Project Completion Notice

Dear Jenell Guerrero:

This Notice hereby confirms the completion of the public works project titled "Pavement Rehabilitation of Various roads in the City of Imperial BID NO. 2024-08" for the City of Imperial. The scope of this project included the rehabilitation of designated city roads, and all associated finishing work as detailed in the contract documents.

All work outlined in the original scope of services has been satisfactorily completed in accordance with the specifications and standards set forth in the contract. The official date of completion for this project is hereby recorded as January 28, 2025.

This notice serves as formal documentation of the project's conclusion and is issued for any and all official and administrative purposes.

Should there be any questions or need for further documentation, please contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Francisco Duffy", is written over the word "Sincerely,".

Francisco Duffy
Estimator/Project Manager
Rove Engineering
760-604-4299

fduffy@roveengineering.com