

DATE SUBMITTED 05/24/2024  
 SUBMITTED BY Kristen Smith  
 DATE ACTION REQUIRED 06/05/2024

COUNCIL ACTION  (X)  
 PUBLIC HEARING REQUIRED  ( )  
 RESOLUTION  ( )  
 ORDINANCE 1<sup>ST</sup> READING  ( )  
 ORDINANCE 2<sup>ND</sup> READING  ( )  
 CITY CLERK'S INITIALS  ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**


SUBJECT:	DISCUSSION/ACTION: 1. Approve the City of Imperial to enroll in Access Perks		
DEPARTMENT INVOLVED: Human Resources			
BACKGROUND/SUMMARY: The City of Imperial is requesting approval to enroll in Access Perks, an employee discount program. If approved, the program would be implemented fiscal year 2024-2025. Access Perks provides discounts to employees through its over 500K merchant offers and has a variety of saving categories. Access Perks will be a one-year initiative as part of the City of Imperial's wellness program to improve morale and promote financial wellness by providing employees with the opportunity to receive discounts on a variety of purchases. Following this initial year, the program's continuation will be contingent upon City's resources and employee engagement in the program.			
FISCAL IMPACT: NOT TO EXCEED The cost for fiscal year 2024-2025 is \$2,100.		FINANCE INITIALS	<u>JMS</u>
STAFF RECOMMENDATION: Recommendation to approve and enroll in Access Perks.		DEPT. INITIALS	<u>KWS</u>
MANAGER'S RECOMMENDATION: Approve Staff Recommendation		CITY MANAGER'S INITIALS	<u>JHM</u>
MOTION:			
SECONDED:	APPROVED	( )	REJECTED ( )
AYES:	DISAPPROVED	( )	DEFERRED ( )
NAYES:	REFERRED TO:		
ABSENT:			

# Access Perks Service Order

Company Information		Customer Accounts Payable	
<b>Organization:</b>	City of Imperial	<b>Purchase Order Required:</b>	No
Doing Business As:		PO Number (if no, enter "NA")	NA
<b>Primary Contact Name:</b>	Kristen Smith	<b>AP Contact Name:</b>	NA
Phone – Direct:	760-355-4371	Phone – Direct:	NA
Email:	Mary.Stevens@southkingfire.org	Email:	NA
Title:	HR Manager	Title:	NA
<b>Ship to Address</b>		<b>Bill To Address</b>	
Address 1:	420 South Imperial Ave.	Address 1:	420 South Imperial Ave.
City:	Imperial	City:	Imperial
State:	CA	State:	CA
Zip:	92251	Zip:	92251

SUBSCRIPTION/SERVICE	DESCRIPTION	UNIT
Access Perks Enterprise Subscription	Discount Content Subscription	All active discounts
White-label Branding	Client branding on site and app	One branded site and app
Access Communication Services	Email communication services	Ongoing
Usage Reporting	Metrics collected and made available monthly	Monthly
Customer Support	Tier-1, US-based customer support	Unlimited
Authorized User Licenses	Transferable license activations	101-150
Initial Monthly Fee		\$175

## Additional Terms

Order Summary			
Access VG, LLC Contact	Brandon Hess	Automatic Renewal	Yes
Payments	Net 30	Non-renewal notice deadline	30 days prior to end date
Term	12 Month	Start Date	July 1, 2024  B.H.
Billing Frequency	Monthly	End Date	12 months from start date

**License Terms and Conditions**

The parties agree to be bound but the terms of the Access Perks License Terms and Conditions (“LTC”) available at [https://www.accessperks.com/ltc\\_20220513](https://www.accessperks.com/ltc_20220513), which is incorporated herein by reference. This Order and the LTC together constitute the entire agreement between Access VG, LLC and Organization governing the products and services reference above (the “Agreement”), to the exclusion of all other terms. To the extent there is any conflict between this Order and the LTC, this Order shall govern. The signatory below represents that he or she has the authority to bind Organization to the Terms of this Agreement. The terms of this Order are Access VG, LLC confidential information. Organization is licensed to use the Access Perks products outlined above during the Term for the number of authorized users purchases.

Access Perks Definitions	
Access Perks Enterprise Subscription	Includes the entire breadth of our vendor discount content spanning the following categories: Automotive, Condos and Resorts, Cruise, Golf, Movies, Ski and Snowboard, Car Rental, Dining & Food, Entertainment & Recreation, Health & Beauty, Home and Garden, Services, Hotel, Shopping, Travel
White-label Branding	Access Perks will align the Access Deals Site and Access Perks mobile app with the look-and-feel of Organization branding. Branding Service includes: <ul style="list-style-type: none"> <li>• Organization's logo placed in the upper left-hand corner</li> <li>• Selection of one (1) turnkey theme and color(s)</li> <li>• Custom registration instructions</li> </ul>
Access Communication Services	A Service that includes email communication to deliver receipts for purchases made within the Access Perks vendor network, reservation confirmations, purchase details and program awareness as required by law and/or in accordance with online retail best practices to email addresses received from Organization or from Authorized User at the point of registration. Authorized Users may opt out of receiving any, or all communications from AVG except where required by law for the fulfillment of services or purchases made through the Program.
Usage Reporting by Request	A monthly report sent to primary contact of Organization via email that includes usage metrics like sessions, redemptions, total registered and licensed users.
Scheduled Usage Reporting	A report available by request sent to primary contact of Organization via email that includes usage metrics like sessions, redemptions, total registered and licensed users.
Customer Support	Premium support services include two levels of support: <ol style="list-style-type: none"> <li>1. Authorized Users may contact the Access Perks Member Services team via toll-free support line published on Access Perks program site and mobile app</li> <li>2. Program Administrators of Organization will be assigned a Client Success Manager to offer support ranging from reporting inquiries, data transfer, and day-to-day program administration needs</li> </ol>
Member API	A Service whereby Organization may transfer Authorized User data to AVG/Access Perks via HTTP requests to create, delete, edit or otherwise modify Authorized User data presence.
Authorized User Licenses	Transferable login to program services

Signatures	
In witness whereof, the Parties have executed this Agreement as of the date set forth below	
Organization	Access VG, LLC
_____	_____
Name:	Name:
Title:	Title:
Date:	Date:
Access VG, LLC 1012 west Beardsley Plaza Salt Lake City Utah 84405 +1 (800) 840-0032	

**Credit Card Information**  
Please contact your Access Perks representative to complete setup

*(Rate Card on next page)*

**ACCESS PERKS MONTHLY SUBSCRIPTION RATE CARD**  
(Government Discount Applied)

# Of Employees		M2M		6 Month		12 Month	
Over	Less Than	Monthly Fee		Monthly Fee		Monthly Fee	
0	50	\$200	\$175	\$150	\$125	\$125	\$100
51	100	\$250	\$200	\$200	\$150	\$175	\$125
101	150	\$300	\$250	\$250	\$200	\$225	\$175
151	200	\$370	\$300	\$320	\$250	\$295	\$225
201	250	\$445	\$370	\$385	\$320	\$360	\$295
251	300	\$495	\$445	\$435	\$385	\$410	\$360
301	350	\$555	\$495	\$495	\$435	\$470	\$410
351	400	\$605	\$555	\$545	\$495	\$520	\$470
401	450	\$685	\$605	\$610	\$545	\$575	\$520
451	500	\$765	\$685	\$680	\$610	\$645	\$575
501	600	\$865	\$765	\$780	\$680	\$745	\$645
601	700	\$965	\$865	\$880	\$780	\$845	\$745
701	800	\$1,075	\$965	\$990	\$880	\$955	\$845
801	900	\$1,215	\$1,075	\$1,090	\$990	\$1,040	\$955
901	1,000	\$1,315	\$1,215	\$1,190	\$1,090	\$1,140	\$1,040
1,001	1,100	\$1,425	\$1,315	\$1,300	\$1,190	\$1,250	\$1,140
1,101	1,200	\$1,525	\$1,425	\$1,400	\$1,300	\$1,350	\$1,250
1,201	1,300	\$1,650	\$1,525	\$1,500	\$1,400	\$1,450	\$1,350
1,301	1,400	\$1,775	\$1,650	\$1,625	\$1,500	\$1,575	\$1,450
1,401	1,500	\$1,875	\$1,775	\$1,725	\$1,625	\$1,675	\$1,575
1,501	1,600	\$1,975	\$1,875	\$1,825	\$1,725	\$1,775	\$1,675
1,601	1,700	\$2,110	\$1,975	\$1,935	\$1,825	\$1,885	\$1,775
1,701	1,800	\$2,210	\$2,110	\$2,035	\$1,935	\$1,985	\$1,885
1,801	1,900	\$2,335	\$2,210	\$2,135	\$2,035	\$2,060	\$1,985
1,901	2,000	\$2,445	\$2,335	\$2,245	\$2,135	\$2,170	\$2,060
2,001	2,100	\$2,545	\$2,445	\$2,345	\$2,245	\$2,270	\$2,170
2,101	2,200	\$2,645	\$2,545	\$2,445	\$2,345	\$2,370	\$2,270
2,201	2,300	\$2,755	\$2,645	\$2,555	\$2,445	\$2,480	\$2,370
2,301	2,400	\$2,855	\$2,755	\$2,655	\$2,555	\$2,580	\$2,480
2,401	2,500	\$2,955	\$2,855	\$2,755	\$2,655	\$2,680	\$2,580
**2501	-	\$2,965	\$2,955	\$2,765	\$2,755	\$2,690	\$2,680

*(W9 on next page)*