

DATE SUBMITTED 06/09/2021
 SUBMITTED BY COMMUNITY SERVICES
 DATE ACTION REQUIRED 06/16/2021

COUNCIL ACTION (X)
 PUBLIC HEARING ()
 REQUIRED RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS [Signature]

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: DECLARATION OF SUPLUS ITEMS 1. DECLARE WORN OR NO LONGER IN USE ITEMS AS SURPLUS 2. AUTHORIZE THE SALE OR DISPOSAL OF SURPLUS ITEMS	
DEPARTMENT INVOLVED: COMMUNITY SERVICES	
BACKGROUND/SUMMARY: The Community Services Department is requesting the Imperial City Council's consideration to declare the department's current inventory of outdated, worn or no longer in use items as surplus. Declared inventory includes removed items from the 2016 Library Expansion Project and Worthington Square Project. If declared, salvaged items will be sold and items in disrepair will be discarded. See attached list of items to be declared as surplus.	
FISCAL IMPACT: None	FINANCE INITIALS <u>[Signature]</u>
STAFF RECOMMENDATION: It is the department's recommendation to approve all items as surplus	DEPT. INITIALS _____
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS <u>[Signature]</u>
MOTION: SECONDED: APPROVED () REJECTED () AYES: DISAPPROVED () DEFERRED () NAYES: ABSENT: REFERRED TO:	

Surplus Items:

Kitchen Cabinet Pieces (5)
Stacks Wood Shelving
Grey Dismantled Desk missing pieces
Wood Bookshelf Frame
Old Home Computer Hutch
Old Large Wood Book Shelf
Old Wood/Brown Fabric Chair (4)
Worn Blue Fabric Chair (4)
Worn Blue Fabric Loveseat
Wood Table (3)
Wood Sofa Table
Wood End Table
Wire Media Rack
Wire Newspaper Rack
Heavy red child chair (4)
Blue metal child chair (4)
Blue fabric desk task chair
Plotter
White Metal Racks (2)
Audio Visual Equipment
10 Burner Stove
3 Compartment Sink
Hand Sink
Work Table
Stove
Filing Cabinets (3)