


DATE SUBMITTED 06/13/2018
 SUBMITTED BY City Clerk
 DATE ACTION REQUIRED 06/20/2018

Agenda Item No E-11
 CITY COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: DESIGNATION OF DIRECTOR AND ALTERNATE TO THE CALIFORNIA JPIA ANNUAL BOARD OF DIRECTORS MEETING ON JULY 18, 2018 IN LA PALMA, CA

1. APPOINTMENT/VERIFICATION OF DIRECTOR AND ALTERNATE TO THE ANNUAL BOARD OF DIRECTORS MEETING.

DEPARTMENT INVOLVED: City Council

BACKGROUND/SUMMARY:
 The California JPIA will hold its annual Board of Directors meeting on Wednesday, July 18, 2018 in La Palma, CA. JPIA is requesting confirmation of our Director and Alternate in order to complete their preparations for the meeting. At present Council member Sampson is the appointed Director. The Certification letter must be presented to JPIA by Thursday, June 28, 2018. The Director must be a member of the City Council and the alternate may be another elected official or staff member. If for some reason, the Delegate is not able to attend, the Alternate will be allowed to vote.

FISCAL IMPACT: Costs to be determined as there are conference registration, travel and lodging expenses for the delegate and alternate(s)

STAFF RECOMMENDATION: City Council makes appropriate appointment(s).

MANAGER'S RECOMMENDATION: _____ **MANAGER'S INITIALS:** 

MOTION:

SECONDED: _____ APPROVED () REJECTED ()
 AYES: _____ DISAPPROVED () DEFERRED ()
 NAYES: _____
 ABSENT: _____ REFERRED TO: _____

Debra Jackson

From: California JPIA <dcovell@cjpia.org>
Sent: Wednesday, May 16, 2018 5:24 PM
To: Debra Jackson
Subject: REMINDER: California JPIA 2018 Board of Directors Certification



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TEAMWORK

2018 Board of Directors Certification

ACTION REQUESTED: Please confirm the Director and/or Alternate(s) for your agency by June 28, 2018.

Ms. Debra Jackson, Mayor
City of Imperial

Dear Ms. Jackson:

On an annual basis, the California JPIA asks members to certify a designated California JPIA Director and Alternate(s) prior to the Annual Board of Directors meeting. The Annual Board of Directors meeting is scheduled Wednesday, July 18, 2018 at 7:00 p.m. at the Authority campus in La Palma.

If required by your agency, the appointments of California JPIA Director and Alternate(s) should be placed on your governing body's upcoming agenda to ensure the Certification is updated by the June 28, 2018 deadline. The California JPIA Director must be a member of your agency's governing body. However, the Alternate(s) may be an elected official or staff member from your agency.

If appointments have already been made, or if your process for determining the California JPIA Director and Alternate(s) does not require placement on an agenda, please proceed and use the hyperlink below to update your

agency's Director and/or Alternate(s).

To access the Board of Directors Certification, you will need to enter your agency's Login ID and Password (please note the Login ID and Password are case and space sensitive). Using the pull-down options and text boxes, confirm the Director and/or Alternate(s) appointments or update the information as necessary.

[Click here to complete the Board of Directors Certification](#)

Login:

Password:

We appreciate your assistance and also look forward to representation by your agency at the Board of Directors meeting on July 18. The Board of Directors meeting announcement will be emailed in June.

Please complete all updates by Thursday, June 28, 2018. If you have questions or need assistance with the Board of Directors Certification, please contact me at dcovell@cjpia.org or (562) 467-8771.

Best regards,

Denise Covell, Administrative Assistant
California JPIA
Phone: (562) 467-8771
Email: dcovell@cjpia.org

California JPIA, 8081 Moody Street, La Palma, CA 90623

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Sent by dcovell@cjpia.org in collaboration with

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