

DATE SUBMITTED 07/01/2021
 SUBMITTED BY Chief L. Barra
 DATE ACTION REQUIRED 07/07/2021

Agenda Item No **E-3**
 CITY COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 RDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS *[Signature]*

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: Victim Witness Program	
DISCUSSION/ACTION: The Imperial Police Department request approval of the new MOU between the Imperial Police Department and ICDA Office	
DEPARTMENT INVOLVED: Police	
BACKGROUND/SUMMARY This Operational Agreement stands as evidence that the Imperial County District Attorney's Office Victim Witness Assistance Program and the Imperial Police Department will renew their commitment to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Imperial, CA. Both agencies believe that implementation of the activities described herein, will further this goal	
FISCAL IMPACT: None <i>[Signature]</i>	
STAFF RECOMMENDATION:	
MANAGER'S RECOMMENDATION: <i>approve</i>	MANAGER'S INITIAL <i>atm</i>
MOTION:	
SECONDED:	APPROVED () REJECTED ()
AYES:	DISAPPROVED () DEFERRED ()
NAYES:	
ABSENT:	REFERRED TO:

IMPERIAL COUNTY
DISTRICT ATTORNEY'S OFFICE
Heather Trapnell
Assistant District Attorney



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DISTRICT ATTORNEY
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**IMPERIAL COUNTY DISTRICT ATTORNEY'S OFFICE
VICTIM WITNESS ASSISTANCE PROGRAM
AND IMPERIAL POLICE DEPARTMENT
OPERATIONAL AGREEMENT
EFFECTIVE 7/1/2021 - 6/30/2023**

This Operational Agreement stands as evidence that the Imperial County District Attorney's Office Victim Witness Assistance Program and the Imperial Police Department will renew their commitment to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Imperial, CA. Both agencies believe that implementation of the activities described herein, will further this goal. To this end, each agency agrees to participate by coordinating/providing the following:

- The Imperial County District Attorney's Office Victim Witness Assistance Program and the Imperial Police Department shall make mutual referrals as appropriate.
- The Imperial Police Department will refer victims to the Victim Witness Assistance Program by providing victims with contact information or by directly contacting Victim Witness by phone or email to request assistance.
- Victim Witness personnel will be readily available to the Imperial Police Department for service provisions through direct referral of all victims of crime.
- Victim Witness personnel shall provide training to law enforcement on services available to crime victims as needed.
- Regularly scheduled meetings between Imperial Police Department representative and Program Director of Victim Witness while participating on the Child Abuse Response Team, Sexual Assault Response Team and Death Review Team.
- The Imperial County District Attorney's Office Victim Witness Assistance Program staff shall be available to the Imperial Police Department at 940 W. Main Street, Suite 102, El Centro, CA 92243, (442) 265-1175

We, the undersigned as authorized representatives of the Imperial County District Attorney's Office Victim Witness Assistance Program and Imperial Police Department hereby approve this document.

DATE: _____

DATE: _____

Leonard Barra
Chief of Police
Imperial Police Department

Melissa Lopez-Moore
Program Director
Victim Witness Assistance Program