

Agenda Item No. D-4

DATE SUBMITTED 10/14/2020
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR
 DATE ACTION REQUIRED 10/21/2020

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS (X) *8*

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: HOUSING ELEMENT PREPARATION 6 TH CYCLE 1. Award Contract HWL (HOWES/WEILER/LANDY) Consulting Services	
DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT	
BACKGROUND/SUMMARY: Since 1969, California has required that all local governments (cities and counties) adequately plan to meet the housing needs of everyone in the community. California's housing-element law acknowledges that, in order for the private market to adequately address the housing needs and demand of Californians, local governments must adopt plans and regulatory systems that provide opportunities for (and do not unduly constrain), housing development. As a result, housing policy in California rests largely on the effective implementation of local general plans and, in particular, local housing elements. Staff released an RFP for Housing Element Preparation Services for the 6 th Cycle update. The 6th cycle RHNA covers the housing element planning period of October 2021 through October 2029. The Consultant would be tasked with the entire preparation and implementation process. The City received two proposals from HWL Consulting and Rincon Consulting. Staff is recommending the contract be awarded to HWL Consulting in the amount of \$68,150.	
FISCAL IMPACT: <ul style="list-style-type: none"> LEAP GRANT-\$65,000 HOUSING FUNDS-\$3,150 	ADMIN SERVICES SIGN INITIALS <i>VB</i>
STAFF RECOMMENDATION: City of Imperial staff requests Councils approval to award the Housing Element Preparation Services to HWL (Howes/Weiler/Landy) Consulting.	DEPT. INITIALS <i>OM</i>
MANAGER'S RECOMMENDATION: <i>approve</i>	CITY MANAGER'S INITIALS <i>JHM</i>
MOTION: SECONDED: AYES: NAYES: ABSENT:	
APPROVED () REJECTED () DISAPPROVE () DEFERRED () D REFERRED TO:	



Community Development Department

6 th Cycle Housing Element Preparation Consulting Services Scoring Summary Table	
Project Title:	6 th Cycle Housing Element Preparation Services
Date:	October 14, 2020

Company	Proposal Cost
Rincon	\$111,520
HWL	\$65,150