

DATE SUBMITTED 10/28/20
 SUBMITTED BY PARKS
 DATE ACTION REQUIRED 11/04/20

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 20

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION: FIELD RESERVATION & USAGE FEES	
DEPARTMENT INVOLVED: PARKS	
BACKGROUND/SUMMARY: On October 21, 2020 City Council gave staff direction to breakdown costs associated with parks & field reservations for adult/youth sports organizations. Staff has prepared and attached a broad overview of the costs for maintenance, lighting, and related costs associated with our athletic fields. Attached please find the <i>Baseball Field Maintenance Cost Breakdown and Adult/Youth League Fees & Cost Breakdown</i> .	
FISCAL IMPACT: N/A	FINANCE INITIALS <u>js</u>
STAFF RECOMMENDATION: Staff is seeking City Council direction.	DEPT. INITIALS <u>AS</u>
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS <u>AB</u>
MOTION: SECONDED: APPROVED () REJECTED () AYES: DISAPPROVED () DEFERRED () NAYES: ABSENT: REFERRED TO:	

ADULT/YOUTH LEAGUE FEES & COST BREAKDOWN

(4 Fields: Joshua Park, Joshua Basin, Freddie White Park, & C.A. Irving Park)

ITEMS COVERED UNDER CURRENT RESERVATION FEES	COST
Field Lighting	\$25 - \$35 per hour
Field Maintenance	<i>*See Baseball Field Maintenance Cost Breakdown Sheet</i>
Keys	\$20 deposit
General Cleaning	<i>*See Baseball Field Maintenance Cost Breakdown Sheet</i>

CURRENT PARK/FIELD RESERVATION FEES	PER FIELD (1-Time Season Fee)
1-day Adult/Youth League Rental Fee	\$150 flat fee + \$100 Deposit
3-Consecutive-Day Adult/Youth League Rental Fee	\$250 flat fee + \$100 Deposit
7-Consecutive-Day Adult/Youth League Rental Fee	\$500 flat fee + \$100 Deposit

BASEBALL FIELD MAINTENANCE COST BREAKDOWN

(4 Fields: Joshua Park, Joshua Basin, Freddie White Park, & C.A. Irving Park)

FIELD MAINTENANCE EXPENSES	AVERAGE STAFF TIME SPENT (PER PARKS EMPLOYEE)	SUPPLY COSTS PER WEEK (APPROXIMATIONS)
Employee Rate	--	\$16 - \$24 per hour + 35% benefits
Lawn Maintenance & Care	8 hrs/week	\$45 (Fuel at \$3/ gal for Equipment) \$80 – \$250 (Equipment Maintenance)
Irrigation Repair	3 hrs/week (varies)	\$20 - \$250 (Sprinkler replacement, valve replacement, line repairs)
Reseeding	2 hrs per field (<i>as needed</i>)	\$300 per 50 lb bag (one bag of seed is used per field)
General Trash & Clean Up	5 hrs/week	\$40 per park (trash liners, toiletries, etc.)
Snack Bar Painting & Maintenance	2 hrs (<i>as needed</i>)	\$40/gal paint (2-3 gal required)
Perimeter Fence Maintenance	2 hrs (<i>as needed</i>)	\$50 - \$200 (replacements / repairs)