		Agenda Item No		
DATE SUBMITTED	11/21/2024	COUNCIL ACTION	(x)	
SUBMITTED BY	D. Quintana	PUBLIC HEARING REQUIRED RESOLUTION	()	
		ORDINANCE 1ST READING	()	
DATE ACTION REQUIRED	12/04/2024	ORDINANCE 2 ND READING CITY CLERK'S INITIALS	()	

IMPERIAL CITY COUNCIL AGENDA ITEM				
SUBJECT: DISCUSSION/ACTION: DEVELOPMENT IMPA	ACT FEE PROGRAM FUNDING REPORT.			
 Approval of Resolution Number 2024-61 Impact Fee Funding Report. 	. Approving the Fiscal Year 2022-2023 Development			
DEPARTMENT Administrative Services INVOLVED:				
BACKGROUND/SUMMARY:				
In accordance with California Government Code Section 66006, status and tracking of the development impact fees collected as a Imperial. The report shall provide a description of the fee, the an of each facility fund, the amount of fees collected, the interest ear description of the improvements completed, an approximate date description of inter-fund transfers.	part of the development of projects within the City of nount of the fee, the beginning and the ending balance med, the amount of the fee expended including a			
FISCAL IMPACT: The Impact Fee Funding Report fulfills requirements by State Codoes not result in a fiscal impact to the City.	de and SERVICES SIGN INITIALS			
STAFF RECOMMENDATION:				
After the review and consideration by the Administrative Service Department, it is recommended that the City Council approve Re Number 2024-61 accepting the Fiscal Year 2022-2023 Developm Impact Fee Program Funding Reports. There were no findings to the reports.	solution INITIALS			
MANAGER'S RECOMMENDATION:	CITY			
After the review and consideration by the City Manager, it is recommended that the City Council approve Resolution Number accepting the Fiscal Year 2022-2023 Development Impact Fee Pr Funding Reports.	MANAGER'S INITIALS Ogram			
MOTION:				
AYES: NAYES:	PPROVED () REJECTED () DISAPPROVED () DEFERRED () LEFERRED TO:			
ADSERT.				

RESOLUTION NO. 2024-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, TO MAKE CERTAIN FINDINGS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 66001

WHEREAS, the City of Imperial is required to make certain findings every year with respect to the unexpended fund balance of certain development fee funds pursuant to California Government Code Section 66001; and

WHEREAS, these findings need to be made in conjunction with the public information required by Code Section 66006.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial, California, as follows:

- 1. That the above recitations are true and correct.
- 2. That the following findings are made as required under the Government Code Section 66006:
 - a. That the purpose to which the development impact fee is to be put has been identified.
 - b. That a reasonable relationship has been demonstrated between the fee and the purpose for which it is charged.
 - c. That all sources and amounts of funding anticipated to complete financing on incomplete improvements have been identified.
 - d. That the approximate dates in which the funding referred to above is expected to be deposited into the appropriate fund have been designated.
- 3. That these findings are based on information provided in the City of Imperial Operation Budget for Fiscal Year 2022/2023.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City of Imperial City Council on the 4th day of December 2024.

ROBERT	AMPARANO,
Mayor	

LDS,	
.]	LDS,

CERTIFICATION

I, Kristina Shields, City Clerk of the City of Imperia	l, California, hereby certify that the foregoing
Resolution No. 2024-61 was duly adopted at a meeting o	f the City Council of said City at its meeting held
on the 4^{th} day of December, 2024, by the following vote,	to wit:
AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
IN WITNESS WHEREOF, I have hereunto set	my hand and affixed the official seal of the City
of Imperial, California, this 4th day of December, 2024.	
	VENOTE LA CIVIEN DO
	KRISTINA SHIELDS, City Clerk
	City Clerk



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MSA Consulting

November 17, 2024

City of Imperial

Diana Quintana, Finance Manager

420 South Imperial Avenue

Imperial, CA 92251

RE: Annual AB1600 Reports, FY 2022/2023

Dear Ms. Quintana,

Thank you for providing the Desert Valleys Builders Association (DVBA) an updated/amended City of Imperial Annual and Five-Year Reportable Fees Report (AB 1600) for fiscal year 2022/2023. Upon completion of an examination of this version of the report, DVBA is satisfied that the City has fulfilled its annual reporting obligation to the Mitigation Fee Act.

There is difficulty in reporting when facilities and infrastructure projects are extremely expensive, it takes many, many years to collect sufficient amounts of Mitigation Fees; quite often taking far more than 5 years in collections.

Government Code Section 66001 speaks of a five-year test. Many of the City's projects have been identified more than five years ago and will be waiting at least another 5 years before the infrastructure projects can start. A refund of the monies can be avoided under this section by establishing that such funds are encumbered. This is possible by identifying these projects in a Development Impact Fee Study or a Capital Improvement Program adopted and implemented by City Council resolution. This is where the City of Imperial currently sits.

We look forward to the City commencing with these infrastructure projects in the near future.

Respectfully

Gretchen Gutierrez Chief Executive Officer

550 Oleander Road · Palm Springs, CA · 92262 (760) 776-7001 office • (760) 776-7002 fax www.TheDVBA.org

Annual Report Mitigation Fee Act Pursuant to Government Code 66006 City of Imperial Fiscal Year 2022-2023

Government Code Section 66006 provides that a local agency that required the payment of development fees shall prepare an annual and five-year report detailing the status of those fees. The annual report must be made available to the public within 180 days of the end of the fiscal year. The City Council must review the report at the next regularly scheduled public hearing of the Council that falls at least fifteen (15) days after the information is made available to the public.

Pursuant to Government Code Section 66006(b)(1), as applicable, the following information must be made available to the public:

1. Provide a brief description of the type of fee in the account or fund.

- a. *Administrative Facilities Impact Fee:* The fees are used to mitigate the impact of new development services. The City identified the need for the expansion of City Hall and a new Council Chamber.
- b. *Fire Facilities Impact Fee:* The fees are used to mitigate the impact of new development for fire safety services. The City identified the need for a new fire station, firefighting apparatus, and a new fire engine.
- c. Law Enforcement Facilities Impact Fee: The fees are used to mitigate the impact of new development for public safety services. The City identified the need for a new police station.
- d. *Library Facilities Impact Fee:* The fees are used to mitigate the impact of new development for library facilities by promoting literacy learning, as well as providing improvements, equipment, and book shelves.
- e. *Park Facilities Impact Fee:* The fees are used to mitigate the impact of new development for recreation while enhancing the community's appeal and quality of life. The City identified the need for future parks, a parks master plan, park expansion improvements, and Joshua Park improvements.
- f. Circulation Facilities Impact Fee: The fees are used to mitigate the impact of new development for meeting the needs of transportation demand. The City identified several street projects that will provide efficient vehicular access throughout the City.

2. Amount of fees.

IMPACT FEE SUMMARY				
FACILITY	SINGLE FAMILY RESIDENTIAL (Per Dwelling Unit)	MULTIPLE FAMILY RESIDENTIAL (Per Dwelling Unit)	COMMERCIAL	INDUSTRIAL
Administrative Facilities	\$253.91	\$253.91	\$235.54 (per 1,000 Sq. Ft.)	\$235.54 (per 1,000 Sq. Ft.)
Fire Facilities	\$116.32	\$116.32	\$107.90 (per 1,000 Sq. Ft.)	\$107.90 (per 1,000 Sq. Ft.)
Law Enforcement Facilities	\$242.17	\$242.17	\$224.65 (per 1,000 Sq. Ft.)	\$224.65 (per 1,000 Sq. Ft.)
Library Facilities	\$263.52	\$245.14	\$0	\$0
Park Facilities	\$1,504.92	\$1,399.92	\$0	\$0
Circulation Facilities	\$514.76	\$357.69	\$22.43 (per ADT)	\$22.43 (per ADT)
TOTAL	\$2,895.60	\$2,615.15	Land Use De	ependent (1)

Notes:

- (1) Land Use Dependent- The Development Impact Fees for nonresidential land uses are based on both the overall square footage of the building as well as the type of land use. Therefore, a TOTAL fee amount cannot be provided.
- (2) Sq. Ft. stands for Square Foot
- (3) ADT stands for Average Daily Traffic

Fee schedule established August 4, 2010, implemented July 1, 2010.

3. List of beginning and ending balances of the by account of fund.

a. Administrative Facilities Impact Fee:

Beginning balance as of 07/01/2022 \$939,993

Ending balance as of 06/30/2023

\$989,433

b. Fire Facilities Impact Fee:

Beginning balance as of 07/01/2022 \$159,692

Ending balance as of 06/30/2023

\$181,511

c. Law Enforcement Facilities Impact Fee:

Beginning balance as of 07/01/2022 \$983,477

Ending balance as of 06/30/2023

\$1,030,893

d. Library Facilities Impact Fee:

Beginning balance as of 07/01/2022 \$751,727

Ending balance of 06/30/2023

\$784,473

e. Park Facilities Impact Fee:

Beginning balance as of 07/01/2022 \$1,685,719

Ending balance as of 06/30/2023

\$1,745,325

f. Circulation Facilities Impact Fee:

Beginning balance as of 07/01/2022 \$704,771

Ending balance as of 06/30/2023

\$789,261

4. List of fees collected and the interest earned:

		Fees Collected	Interest Earned
a.	Administrative Facilities Impact Fee:	\$47,649	\$2,782
b.	Fire Facilities Impact Fee:	\$22,255	\$555
c.	Law Enforcement Facilities Impact Fee:	\$45,501	\$2,906
d.	Library Facilities Impact Fee:	\$46,449	\$2,160
e.	Park Facilities Impact Fee:	\$80,697	\$4,900
f.	Circulation Facilities Impact Fee:	\$83,435	\$2,046

Account Description	Beginning Fund Balance	FY 2022-2023	Ending Fund Balance
Revenues & Other Sources Developer fees Interest income		47,649 2,782	
Total Sources		50,431	
Expenditures & Other Uses Transfers out - Capital Improvement Project Fund Preliminary Study Administration Design Engineering Construction Equipment Contract Total Uses	6	991 991	
Total Available	939,993	49,440	989,433

Administrative Facilities Impact Fees

Five Year Test	
Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30, 2023
Previous revenue	654,341
Revenues Collected from 2019	93,271
Revenues Collected from 2020	36,580
Revenues Collected from 2021	97,635
Revenues Collected from 2022	58,166
Revenues Collected from 2023	49,440
Total Ending Fund Balance	989,433

Funds have been encumbered for City Hall expansion.

Administrative Facilities Impact Fees

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2027	% Complete	% funded with fee
none	\$ -		
Total	\$ -		

Anticipated Future Projects	FY 2023-2027	Cost	% funded with fee
City Hall Renovations to expand		500,000	100%
Total Anticipated Future Projects		500,000	

	Beginning		Ending
Account Description	Fund Balance	FY 2022-2023	Fund Balance
Revenues & Other Sources			
Developer fees		22,255	
Interest income		555	
Miscellaneous Revenue		0	
		_	
Total Sources		22,810	
Expenditures & Other Uses	8		
Transfers out - Capital Improvement Project Fund Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
Contract services		991	
Total Uses		991	
Total Available	159,692	21,819	181,511

Fire Facilities Impact Fees

0	admirod impact i ded
Five	Year Test

Using First In First Out Method

Unspent Funds Represent Ending Fund Balance	June 30, 2023
Previous revenue	25,856
Revenues Collected from 2019	44,090
Revenues Collected from 2020	19,586
Revenues Collected from 2021	44,476
Revenues Collected from 2022	25,684
Revenues Collected from 2023	21,819
Total Ending Fund Balance	181,511

Result : Five Year Spent Test was met in accordance with Government Code 66001. Funds have been encumbered for New Fire Station.

Fire Facilities Impact Fees

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2027	% Complete	% funded with fee
	none	0%	0%
Total	0		

Anticipated Future Projects	FY 2023-2027	cost	% funded with fee
Fire Station - New Fire Station	none	821,478	1%
Fire Station - Firefighting Apparatus	none	700,000	62%
Fire Station - New Fire Engine	none	835,063	100%
Total Anticipated Future Projects	-	\$2,356,541	

Account Description	Beginning Fund Balance	FY 2022-2023	Ending Fund Balance
Revenues & Other Sources			
Developer fees		45,501	
Interest income		2,906	
Total Sources		48,407	
Expenditures & Other Uses Transfers out - Capital Improvement Project Fund Preliminary Study Administration Design Engineering Construction Equipment Contract		991	
Total Uses		991	
Total Available	983,477	47,416	1,030,893

Law Enforcement Facilities Impact Fee

June 30, 2023 710,750 89,080	
710,750	
89,080	
34,982	
93,180	
55,485	
47,416	
1,030,893	
= 0	93,180 55,485 47,416

Law Enforcement Facilities Impact Fee

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2027	% Complete	% funded with fee
None	\$ -		
Total	\$ -		

Anticipated Future Projects	FY 2023-2027	Cost	% funded with fee
Future Police Station		\$2,179,444	0%
Police facilities renovations to expand		\$100,000.00	100%
Total Anticipated Future Projects		\$2,279,444	

Account Description	Beginning Fund Balance	FY 2022-2023	Ending Fund Balance
Revenues & Other Sources Developer fees Interest income		46,449 2,160	
Total Sources		48,609	
Expenditures & Other Uses Transfers out - Capital Improvement Project Fund Preliminary Study Administration Design Engineering Construction Equipment Contract Total Uses		14,872 991 15,863	
Total Available	751,727	32,746	784,473

Library Facilities Impact Fee

Library Facilities Impact Fee					
Five Year Test					
Using First In First Out Method					
Unspent Funds Represent Ending Fund Balance	June 30, 2023				
Previous revenues	517,386				
Revenues Collected from 2019	53,251				
Revenues Collected from 2020	37,704				
Revenues Collected from 2021	87,418				
Revenues Collected from 2022	55,968				
Revenues Collected from 2023	32,746				
Total Ending Fund Balance 784,473					
Result: Five Year Spent Test was met in accordance with Government Code 66001.					
Funds have been encumbered for expansion of Libra	ry.				

Library Facilities Impact Fee

Capital Improvement Facilities Actual Expenses			
Capital Improvement Facilities	FY 2023-2027	% Complete	% funded with fee
None	\$ -		
Total	\$ -		

Anticipated Future Projects	FY 2023-2027	Cost	% funded with fee
Future Library Improvements	none	\$1,083,943	1%
Total Anticipated Future Projects		\$1,083,943	

Account Description	Beginning Fund Balance	FY 2022-2023	Ending Fund Balance
Revenues & Other Sources Developer fees Other Fed Grant Interest income Not otherwise classified Total Sources	Tana Balance	80,697 4,900 85,597	Tunu Balance
Expenditures & Other Uses Overtime FICA Advertising (Incl Legal) Contract Service Maintenance of Equipment Install Materials Improvements of other than Bldgs. Park additions Publication/Dues Operating Transfers out Total Uses		991 25,000 25,991	
Total Available	1,685,719	59,606	1,745,325

Parks Facilities Impact Fees

Tarks radiities impact rees		
Five Year Test		
Using First In First Out Method		
Unspent Funds Represent Ending Fund Balance	June 30, 2023	
Previous revenues	382,712	
Revenues Collected from 2019	212,311	
Revenues Collected from 2020	215,321	
Revenues Collected from 2021	499,225	
Revenues Collected from 2022	376,150	
Revenues Collected from 2023	59,606	
Total Ending Fund Balance	1,745,325	
Posult : Five Vear Spont Test was met in accordant	e with Governme	ent Code 66001

Result: Five Year Spent Test was met in accordance with Government Code 66001.

Monies have been encumbered for new Regional Park/Equestrian/Sports Facility.

Proposed Cost \$40M, to be completed in Multiple FY's

Parks Facilities Impact Fees

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2027	% Complete	% funded with fee
none			
Total	\$ -		

Anticipated Future Projects	FY 2023-2027	Cost	% funded with fee
Parks Master Plan	none	28,406	100.00%
Park Expansion Improvements	none	63,167	100.00%
Joshua Park Improvements	none	174,000	100.00%
Future Parks	134,151	9,372,984	1.43%
Total Anticipated Future Projects	\$134,151	\$9,638,558	

Account Description	Beginning Fund Balance	FY 2022-2023	Ending Fund Balance
Revenues & Other Sources			
Developer fees State Grant Reimbursement		83,435	
Interest income		2,046	
Total Sources		85,481	
Expenditures & Other Uses Transfers out - Capital Improvement Project Fund Preliminary Study Contract Services Special Departmental supplies Operating Transfers Out Construction Equipment		991	
Total Uses		991	
Total Available	704,771	84,490	789,261

Five Year Test

Using First In First Out Method

Unspent Funds Represent Ending Fund Balance	June 30, 2023
Previous revenues	89,815
Revenues Collected from 2019	154,429
Revenues Collected from 2020	73,429
Revenues Collected from 2021	251,237
Revenues Collected from 2022	135,861
Revenues Collected from 2023	84,490
Total Ending Fund Balance	789,261

Result: Five Year Spent Test was met in accordance with Government Code 66001.
Funds have been encumbered for Road Improvements listed below.

Circulation Facilities Impact Fee

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2027	% Complete	% funded with fee
Total	\$ -		

Anticipated Future Projects	FY 2023-2027	Cost	% funded with fee
Projects: Within City			
SR86 Beautification		6,610,700	12.25%
Total Anticipated Future Projects	-	\$6,610,700	

Developer fee Developer fee Government Code 66000 Calculation Fiscal Year Ending June 30, 2023 The developer fee fund is used to account for the accumulation of resources, provided through developer fees for the acquisit	n of re	sources, provid	ed thr	ough developer	fees fo	or the acquisition	on, con	ion, construction or improvement of the seven purposes listed below	vemen	t of the seven	purpos	ses listed below.			
			Law	Law Enforcement	Streets,	ets, Bridges	Fire	Fire Suppression	Gen	General Facility	S	Community Ctr	Pai	Parks/Rec	
Activity	Unit	Unit of Measure	Fac	Facility/Vehicle	Tra	Traffic Signals	F	Res Vehicle	Veh	Vehicle/Equip	(+	(Public Uses)	Fa	Facilities	
Types of Land Use															
Single Family Residential(Per Dwelling Unit)		Unit		242		515		116		254		264		1505	
Multiply Family Residential (Per Dwelling Unit)		Unit		242		358		116		254		245		1400	
Commercial (PER 1.000 SQ. FT.)		Unit	70-2	225		23		108		236		no fee	2	no fee	
H		Init	realis	205		22		108		236		no fee	3	o fee	
industrial (PEK 1,000 SQ. F1.)		Unit		222		73		100		230		no iee		no ree	
	06/30	06/30/22 Beginning				Interest	Adj	Adjustment Prior				Transfers	Other	Other Revenue (06/30/23 Ending
	Fu	Fund Balance		Fees		Income	Fu	Fund Balance In	Ext	Expenditures	Adı	Admin Fees - GF	Trans	Transferred In	Fund Balance
Fire Protection Facilities and Resoonse Vehicle Impact Fee		159,692	69	22,255	69	555				7			69	_	\$ 181,511
Park and Recreation Facilities Impact Fee	69	1,685,719	69	80,697	69	4,900	69	r.	69	-	69	25,000	69		\$ 1,745,325
Streets/Bridges/Traffic Signals Impact Fee	69	704,771	69	83,435	69	2,046	69		69	-	64		69	1	
Administrative Facilities Impact Fee	69	939,993	69	47,649	69	2,782	69		69	_	69		8		
Law Enforcement Facilities/Vehicles Impact Fee	69	983,477	69	45,501	8	2,906	69		69	991	69	r	69	E.	1
Library Community (Public Use) Center Facilities Impact Fee	69	751,727	69	46,449	69	2,160	69		69	15,863	69		69	1	
Total Available	69	5,225,379	69	325,986	8	15,349	69		69	20,818	69		69	1	\$ 5,520,896
Five Year Test															
Using First In First Out Method															
	Ti.	Cippropion	0	Darka Aquis/	Ctroots	oto Bridges	Admir	Administrative Escility	l out	Law Enforcement	ihror	Library Community Otr			
Unspent Funds Represent Ending Fund Balance	R	Res Vehicle	Re	Recreation Fac	Tra	Traffic Signals	<	Vehicle/Equip	Faci	Facility/Vehicle	1)	(Public Uses)	7	Totals	
Revenues/Transfer Collected from 2019	63	44,090	63	212,311	63	154,429	- 1	93,271	64	89,080	69	53,251	69	646,432	
Revenues/Transfer Collected from 2020	64	19.586	69	215.321	69	73,429	69	36,580	69	34,982	69	37,704	69	417,602	
Revenues/Transfer Collected from 2021	69	44,476	69	499,225	69	251,237	69	97,635	69	93,180	69	87,418	69	1,073,171	
Revenues/Transfer Collected from 2022	64	25,684	69	376,150	69	135.861	69	58,166	69	55,485	69	55,968	69	707,314	
Revenues/Transfer Collected from 2023	69	21,819	64	59,606	69	84,490	69	49,440	69	47,416	69	32,746	69	295,517	
Total Ending Fund Balance	69	155,655	69	1,362,613	69	699,446	63	335,092	63	320,143	65	267,087	69	3,140,036	
	See	See Notes Below													