

DATE SUBMITTED 12/08/21
 SUBMITTED BY Imperial Police Dept.
 DATE ACTION REQUIRED 12/15/21

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS em

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

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| SUBJECT: DISCUSSION/ACTION: <div style="text-align: center;"> 1. APPROVE LETTER OF COMMITMENT/PARTICIPATION AGREEMENT WITH MOTOROLA SOLUTIONS </div> | |
| DEPARTMENT INVOLVED: Police Dept. | |
| IPBACKGROUND/SUMMARY: The Imperial Police Department is requesting the approval to enter an agreement with Motorola Solutions for a platform that will migrate from FBI's Uniform Crime Reporting, to CIBERS. This will put the Imperial Police Department in compliance with reporting our stats throughout the year. This is a one-year agreement and is temporary until the switch is made over to the new Pro Phoenix CAD system. The cost is free unless we go into a second year, which this agreement will be brought back at that time. | |
| FISCAL IMPACT: None | ADMIN SERVICES SIGN INITIALS <u> <i>VB</i> </u> |
| STAFF RECOMMENDATION: Approve Agreement | DEPT. INITIALS <u> <i>MS#41</i> </u> |
| MANAGER'S RECOMMENDATION: <u> <i>approve staff recommendation</i> </u> | CITY MANAGER'S INITIALS <u> <i>DKM</i> </u> |
| MOTION: SECONDED: APPROVED () REJECTED () AYES: DISAPPROVED () DEFERRED () NAYES: ABSENT: REFERRED TO: | |

**California Rapid Deployment Model for NIBRS/CIBRS Transition
AGENCY LETTER OF COMMITMENT/PARTICIPATION AGREEMENT**

To: California Department of Justice

Imperial Police Department is pleased to support the California Department of Justice (CA DOJ) in its Rapid Deployment Model (RDM) efforts to maximize the participation of law enforcement agencies in California's transition to the California Incident Based Reporting System (CIBRS). We understand that this ambitious program will advance the State's support for the National Incident Based Reporting System (NIBRS). We are committed to this national transformation and endorse the efforts by the FBI, BJS and the State of California to accomplish this goal.

Our agency is committed to migrate from the FBI's Uniform Crime Reporting (UCR) Summary Reporting System format to the CIBRS format no later than September 30, 2022, but sooner if the resources are available and provided to support this effort. Our commitment to this deadline is based on the provision of funding (to cover the grant-allowable costs) for this transformation, the availability of the technical support required to make the transition, the successful performance of the service provider, and the availability of the capacity of the State to accept our submissions in this new format. We understand that the IJIS Institute will contract directly with our RMS vendor and will monitor the work progress. However, we will be required to sign off on the work completed by the RMS vendor. Below are the key commitments for my agency:

- Implement CIBRS in partnership with our RMS vendor
- Complete CIBRS training for all of our officers
- Complete the CIBRS certification process with the CA DOJ team

We understand and appreciate the innovative approach that the State is taking to make this transformation as efficient as possible. As we understand the concept, the State has provided funding to the IJIS Institute and they have negotiated contracts with the participating RMS vendors to assist multiple agencies with this transformation as a part of a single contract so as best to realize the greatest efficiency of time and money. We believe that there are efficiencies in this methodology that will lead to lower costs per agency and shorter time to completion by more expedient scheduling. As long as the State and IJIS can form a partnership with us to undertake efficient approaches such as multi-agency training, scheduled project management, and solution certification, etc., there will definitely be economies of scale that can be taken advantage of in this effort.

We are eager to discuss these possibilities with IJIS as RDM Implementation Coordinator for the CA DOJ as this program moves forward. By providing this letter, we are committing to working with the CA DOJ and the IJIS team to participate in CIBRS implementation for our agency.

Specifically, we will:

- Designate an agency point of contact to coordinate with the CA DOJ;

- Establish and maintain regular communication with the CA DOJ and IJIS to ensure our incident-based crime data are compliant with state IBR requirements;
- If applicable, coordinate CIBRS transition activities with agencies in the RMS consortium;
- Submit incident-based data that conforms to the state-IBR and NIBRS standard by September 30, 2022.

Our organization does not have an existing purchase order with our RMS provider for NIBRS implementation. This effort will be our sole source of funding for implementation in our agency.

We look forward to supporting this valuable initiative with you and realizing success.

Sincerely,

Leonard J Barra
Chief of Police

Quote and Purchase Addendum

Quoted Date: November 16, 2021 Quote Number: 1378657
Quote Expiration: December 31, 2021 Prepared By: Tally Gochis

Services Included

- **First-year Maintenance** – For the specific module(s) listed in this document, all upgrades and live phone support services are included for the entire first year.
- **Project Management and Installation** – Motorola Solutions will assign a Flex Project Manager as the agency's single point of contact. This individual will coordinate Motorola's expert staff as needed to ensure a smooth upgrade transition.

Included in Quote

California IBR Module

Package Quote
\$9,549

Future Maintenance

- Future maintenance is estimated for your planning purposes and is not included in this purchase.
- 2nd-year maintenance will begin 12 months from production implementation.

2nd-year Maintenance Total: \$454.62

Scope of Work

- Kick off call: Remote meeting with agency stakeholders and project manager to review Scope of Work, requirements and dependencies.
- IBR Admin Documentation Review: Remote session with the Agency and project manager.
- IBR Deployment Session: Remote work completed by the Solutions Architect team.
- IBR Admin Util Configuration: Remote working session with the Agency and an IBR Trainer.
- IBR Admin Training: Remote working session with the Agency designated Train the Trainer personnel and an IBR trainer.
- Support Transitions: Remote meeting with the Agency and project manager to officially transition.

Payment Terms

Imperial Police Department is not responsible for the funding of the California IBR Module purchase. The funding will be handled by the IJIS Institute, which will then be directed to Motorola Solutions Inc. on behalf of the respective agency. This project is funded on behalf of the CA RDM/CA IBR grant facilitated by the IJIS Istitute.

Imperial Police Department is responsible for the 2nd-year maintenance payment and each of the following subsequent years where the CA IBR module will be in use by the agency.

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Spillman Technologies. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

Imperial Police Department
Customer Name

Authorized Signature

Date

Print Name and Title