

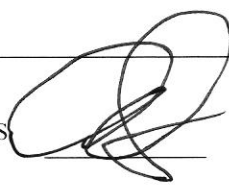
**Agenda Item  
No.**

A-4

DATE SUBMITTED 12/11/2024  
 SUBMITTED BY Parks & Recreation  
 DATE ACTION REQUIRED 12/18/2024

COUNCIL ACTION ( )  
 PUBLIC HEARING ( )  
 REQUIRED RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: SUNSET PARK PLAYGROUND SHADE PROJECT 1. ACCEPT PROJECT AS COMPLETE 2. APPROVE FILING OF NOTICE OF COMPLETION WITH COUNTY RECORDERS OFFICE	
DEPARTMENT INVOLVED: PARKS AND RECREATION	
BACKGROUND/SUMMARY:  <p>On August 7, 2024, City Council awarded the contract for the Sunset Park Playground Shade Project to USA Shade in the amount of \$125,500 with a 10% contingency in the amount of \$12,550.00 with the use of American Rescue Plan Act Funds (ARPA). The City conducted its final walkthrough of the project, which was deemed complete on November 25, 2024. The project did have a change order that was generated due to the earth collapsing after six feet of digging in an amount within the approved contingency to transition to spread footing. Staff is requesting the City Council to accept this project as “complete” and allow the filing of a Notice of Completion.</p> <p>Please see attached Certificate of Completion and project photos.</p>	
FISCAL IMPACT: \$125,500.00 contract amount in American Rescue Plan Act Funds and \$12,550.00 contingency amount in general fund.	FINANCE INITIALS <u>VMS</u>
STAFF RECOMMENDATION: It is the department’s recommendation for City Council to accept this project as complete and approve the filing of Notice of Completion.	DEPT. INITIALS 
MANAGER’S RECOMMENDATION:  <p style="text-align: center;"><i>approve</i></p>	CITY MANAGER’S INITIALS <u>HTM</u>
MOTION:	
SECONDED:	APPROVED ( )      REJECTED ( )
AYES:	DISAPPROVED ( )      DEFERRED ( )
NAYES:	REFERRED TO:
ABSENT:	



**USASHADE**  
& Fabric Structures

**USA Headquarters**  
DFW International Commerce Park  
2580 Esters Blvd., Suite 100  
DFW Airport, TX 75261  
 *FedEx and UPS Shipments*

**Mailing Address**  
P.O. Box 3467  
Coppell, TX 75019  
*US Postal Service*

## CERTIFICATE OF COMPLETION

Date 12/4/24

Project: Sunset Park, City of Imperial

Address: 420 S. Imperial Ave., Imperial CA 92251

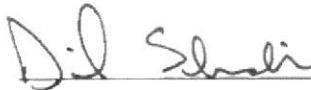
To Whom It May Concern,

All materials, workmanship and installation services for the project noted above were fabricated and installed in strict accordance with the requirements of the approved construction documents and USA Shade & Fabric Structures Quality Systems Manual.

The installation was completed on 11/25/24

Regards,

Shade Structures Inc.

  
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# SUNSET PARK

## Playground Shade Project

