

**MINUTES
IMPERIAL CITY LIBRARY BOARD OF TRUSTEES
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JANUARY 11, 2022
OPEN SESSION
6:00 PM**

A. IMPERIAL CITY BOARD OF TRUSTEES CONVENES TO OPEN SESSION AT 6:00 PM.

HALLER CONVENEED TO OPEN SESSION AT 6:00 P.M.

CITY MANAGER, DENNIS MORITA ADMINISTERED OATH OF OFFICE

TRUSTEES PRESENT: ALTAMIRANO, BLACKWOOD, BROWN AND SANCHEZ

CITY STAFF PRESENT: MORITA, BROWN, HOLLBROOK, HALLER

PLEDGE OF ALLEGIANCE WAS LED BY RONDA SANCHEZ

ADJUSTMENTS TO THIS AGENDA

NONE

B. PUBLIC APPEARANCES:

B-1. Matters not appearing on the agenda.

None

B-2. Matters appearing on the agenda.

None

C. PRESENTATION:

C-1. SUBJECT: "SHORT TAKES FOR TRUSTEES" SERIES: WHAT IT MEANS TO BE A TRUSTEE

A short video by United for Libraries was presented. The 8 minute video reviewed the topic of what it means to be a Trustee discussing the difference of responsibilities between governing boards and advisory boards.

D. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

D-1 SUBJECT: DISCUSSION/ACTION: ORGANIZATION OF THE IMPERIAL PUBLIC LIBRARY BOARD

DISCUSSION:

HALLER presented Article V and VI of the By Laws identifying Officers and Duties of Officers to the Board of Trustees calling for a nomination for President.

ACTION #1:

SANCHEZ MOTIONED, SECONDED BY ALTAMIRANO TO NOMINATE TRUSTEE BROWN AS PRESIDENT.

AYES: ALTAMIRANO, BLACKWOOD, BROWN, SANCHEZ

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED: 4-0

ACTION #2:

HALLER presented Article VI Section 2 of the By Laws identifying Duties of Vice President to the Board of Trustees calling for a nomination for Vice President.

BROWN MOTIONED, SECONDED BY BLACKWOOD TO NOMINATE TRUSTEE SANCHEZ AS VICE PRESIDENT.

AYES: ALTAMIRANO, BLACKWOOD, BROWN, SANCHEZ

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED: 4-0

D-2. Subject: Discussion/Action: Determination of Term By Lot

DISCUSSION:

HALLER presented Article III Section 2 of the By Laws identifying the term of office which the members of the first board appointed shall classify themselves by lot and that one shall go out of office at the end of the current fiscal year; two at the end of one year and two at the end of two years.

Action:

ENVELOPES CONTAINING THE TERM WAS DRAWN BY EACH TRUSTEE

1 YEAR TERM ENDING JUNE 30, 2023: UNSCHEDULED VACANCY

2 YEAR(S) TERM ENDING JUNE 30, 2024: PRESIDENT BROWN

2 YEAR(S) TERM ENDING JUNE 30, 2024: VICE PRESIDENT SANCHEZ

3 YEAR(S) TERM ENDING JUNE 30, 2025: TRUSTEE ALTAMIRANO

3 YEAR(S) TERM ENDING JUNE 30, 2025: TRUSTEE BLACKWOOD

D3. SUBJECT: DISCUSSION/ACTION: STRATEGIC PLANNING DATE SELECTION

DISCUSSION:

HALLER presented the item to the BOARD OF TRUSTEES for the selection of a date for a three-hour session to provide legal review of the Brown Act, review of public forum, tour of the library, review of current projects, and discussion of where the library is going under the leadership of the Imperial Library Board of Trustees.

ACTION:

MOTION BY SANCHEZ, SECONDED BLACKWOOD TO HOLD SPECIAL MEETING OF THE IMPERIAL PUBLIC LIBRARY BOARD ON SATURDAY, JANUARY 22, 2022 AT 9:00 A.M.

AYES: ALTAMIRANO, BLACKWOOD, BROWN, SANCHEZ

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED: 4-0

E. REPORTS

Staff Report:

MORITA, BROWN, HOLBROOK and HALLER each thanked the board of trustees for their service and commitment to serving the community.

Trustees Report:

Vice President SANCHEZ reported she was excited, as a 15 plus year resident, for the opportunity to serve.

BLACKWOOD reported she has been a resident for 12 years and has visited the library with her daughter; she stated she is excited to help and learn about different projects.

ALTAMIRANO reported during her time as a resident in Imperial of 15-16 years, she has great memories at the library spending time with her children.

PRESIDENT BROWN reported he has been a resident of Imperial for 11 years and was excited to serve on the board. He stated "libraries are a treasure" and was excited to see what comes up.

PRESIDENT BROWN ADJOURNED THE MEETING AT 6:49 P.M. UNTIL THE SPECIAL MEETING SCHEDULED SATURDAY, JANUARY 22, 2022 AT 9:00 A.M.